

**TOWN OF BRIDGE CREEK**

**S9515 State Road 27**

**Augusta, WI 54722**

**MINUTES**

Regular Monthly Meetings

**Thursday January 15, 2026 at 7:00 pm**

1. Call Meeting to Order @7:00PM
2. Roll Call: Scott Gerike, Katherine Gaulke, Juli Bethke, Elizabeth Pettis, Jayson Kaeding, and Ricky Strauch.  
William Jacobs is absent.
3. Pledge of Allegiance
4. Citizen Comments
  - a. None
5. Approval of the **January 15, 2026** Agenda and Proper Posting
  - a. Clerk Pettis confirmed the location and date of postings.
  - b. Katherine Gaulke with the motion to approve the January 15, 2026 Agenda and Proper Posting. Scott Gerike with the second. All yes. Motion Carried.
6. Approval of the Following Minutes:
  - a. **December 18, 2025 Minutes**
    - i. Katherine Gaulke with the motion to approve the December 18, 2025 minutes with the edits discussed. Jayson Kaeding with the second. All Yes. Motion Carried.
7. Approval of Treasurer's Financial Report Ending **1//15/2026** Balances
  - a. Treasurer Bethke presents the Financial Report to the Town Board.
    - i. Katherine Gaulke makes the motion to approve the Financial Report and the registrar. Scott Gerike with the second. All Yes. Motion Carried.
  - b. Discussion, Action, Approval of End of Year 2025 Financial Review
    - i. Katherine Gaulke with the Review of the End of the Year 2025 Financial Report.
    - ii. Katherine Gaulke makes the motion to transfer \$80,000 from the Money Market to the Reassessment Fund. Scott Gerike with the second. All Yes. Motion Carried.
    - iii. Reassessment discussion- concerns regarding why we have to do it so soon, bidding out the reassessment, planning ahead to pay for it, and discussion regarding assessor knowledge of the town. If we wait too long the State can pick an assessor to do it for us. Jayson Kaeding would like to bid out the reassessment. The Town Board is under contract with Bowmar. As previously stated and in the past minutes; the assessor was the best value for the Town and was based nearby to give us the services we needed. The prior assessor was picked by the State and was based over by Appleton, this provided its own problems.
    - iv. All yes. Motion Carried.
8. Town Department Heads Reports
  - a. Recycling Dept.
    - i. Al Reetz will present regarding the Recycling Center operations
      1. Tuesday and Wednesday-the tires were loaded and hauled. First Choice came and got the refrigerators.
      2. Check on tire places that take tires to see if we have a cheaper option.
      3. Scott Gerike had an update on the meter. We would have to bid services out for electric services. The 34 dollar meter charge and the additional charges. We could record the use of electricity with a gauge. Scott Gerike will check in on that.
      4. Discussion regarding negotiation of the Recycling Contract agreement with the County.
  - b. Transportation Dept.
    - i. Scott Kirchoff will present any topics that the board needs to know about that fall under his preview as Road Supervisor.
      1. Selling the tires from last month's transportation report.
      2. Residents are glad and pleased that we are keeping the road cleaned off.
      3. Discussion, Action, and Approval of Backhoe Loan.
        - a. Unity Bank Quote
        - b. Oakwood Quote- best interest rate

- c. State Quote
- d. Scott Gerike and Jay Kaeding are asking for a fourth quote from CCU.
- e. Katherine Gaulke makes the motion to table the Loan for the Backhoe and Jay Kaeding with the second. All yes. Motion Carried.
- f. Jay Kaeding will call Jeff at CCU.
- g. Ricky Strauch stated that if this was tabled that the backhoe might be in before the loan is secured and that will cause issues like a special meeting additional expense for the Town.

4. Planning Committee-Due to the Joint Meetings; this will be skipped until further notice.

9. Previous Discussed Business (Discussion, Action, Approval)

- a. Discussion, Action, Approval of Bids for Engineering RFP Services for Grants
  - i. Katherine Gaulke with the presentation. Next month there will be a discussion.
  - ii. Katherine Gaulke will reach out to the additional quotes and information.

10. Discussion, Action, Approval of New Business (Discussion, Action, Approval)

- a. Discussion, Action, Approval of the Town Board salary paycheck moving from annual to quarterly.
  - i. The goal is to take the salaries and divide them into the four quarters to match the 941 reports.
  - ii. Katherine Gaulke made motion to pay the Town Board Supervisor quarterly instead of annual. Scott Gerike with the second. All yes. Motion Carried.
- b. Discussion, Action, Approval of Ordinance 5.2026 Fire Service.
  - i. Katherine Gaulke presented the Ordinance 5.2026. Ours is similar to the City but needs to be updated, appeals process, ages of fire department, etc. Chain of Command was discussed. Discussion if this covers the citation topic and how that works.
  - ii. This is the First Reading.
- c. Discussion, Action, Approval of Fire Department Memorandum of Understanding
  - i. Katherine Gaulke presents it. It was reviewed at the Fire Monthly Meeting this week.
  - ii. Only funds raised will be transferred; no levy money can be moved to the 501.c.3.
  - iii. Timeline regarding the 501.c.3 and how to move forward. Brian Abley will look at all accounts.
- d. Discussion, Action, Approval of Ordinance 20.02 State Statutes
  - i. Katherine Gaulke presented. Covers the Town under State Statutes.
  - ii. This is First Reading
- e. Discussion, Action, Approval of Comprehensive Planning Meeting Timeline
  - i. Updated per the Comprehensive Plan Meeting.
  - ii. The Towns Association stated that the Town cannot have an advisory referendum. Jayson Kaeding stated that he believed that we could have an advisory referendum. Clerk Pettis and Katherine Gaulke both provided documentation from the town association that the Town could not. Jayson Kaeding stated that all Wisconsin Statutes are open to interpretation. It was then stated that The Wisconsin Town Association advocates for the Towns and we value their opinion as they represent our best interests.
  - iii. Discussion was had regarding the Public Hearing/Notices being in the paper and that everyone knows what is going.
- f. Discussion, Action, Approval of Resolution 2026-1 Adjustment to budget for aids
  - i. Clerk Pettis presented the changes to the budget that Ginny discussed with her.
  - ii. Katherine Gaulke with the motion to approve the Resolution 2026-1 and Scott Gerike with the second. Roll Call: Scott-yes, Katherine-yes, Jayson-yes, and Ricky-yes. All yes. Motion Carried.
- g. Discussion, Action, Approval of Resolution 2026-2 Polling place worker count
  - i. Clerk Pettis presented the Resolution to the board, the Town has been following this resolution for a long time; Clerk Pettis can't find the documentation for it. The WTA Unit email stated that the Republican Party would be asking for this document at the next election and that Town's should be prepared to show it. Clerk Pettis searched and could not find it, so we are here to cross the "t" and dot the "i".
  - ii. Katherine Gaulke made the motion to approve Resolution 2026-2 and Scott Gerike with the second.

- iii. During discussion Jayson Kaeding had questions regarding this resolution because he didn't get a chance to read it. Clerk Pettis shared that this document came from the Wisconsin Town Association Informational Library.
- iv. Roll Call: Scott-yes, Katherine-yes, Jayson-yes, and Ricky-yes. All yes. Motion Carried. All yes. Motion Carried.
- h. Discussion, Action, Approval of Ordinance 7.30- Election shifts information
  - i. Clerk Pettis presented the Ordinance to the board, the Town has been following this ordinance for a long time; Clerk Pettis can't find the documentation for it. The WTA Unit email stated that the Republican Party would be asking for this document at the next election and that Town's should be prepared to show it. Clerk Pettis searched and could not find it, so we are here to cross the "t" and dot the "i" Clerk Pettis shared that this document came from the Wisconsin Town Association Informational Library.
  - ii. Katherine Gaulke motion waived first reading and went to second reading. Jay Kaeding with the second. All yes. Motion Carried.
  - iii. Katherine Gaulke made the motion waive the second reading and moved to adopt. Scott Gerike with the second. Roll Call: Scott-yes, Katherine-yes, Jayson-yes, and Ricky-yes. All yes. Motion Carried. All yes. Motion Carried.
- i. Discussion, Action, Approval of Recycling Attendant Wages- Clarification needed on meeting attendance
  - i. The clerk asked for clarification. Katherine Gaulke present the budget information and the interpretation of it and how it was planned. After a quick discussion the Town Board agreed that all meeting attendance would be his hourly rate and not the stipend like the past.
- j. Discussion, Action, Approval of Sand/Salt Policy- Community members calling to get salt/sand.
  - i. Discussion regarding salt and sand cost to the Town and the ability to get it. It is a liability for people to get their own in the yard. Jayson Kaeding asked about the river sand; that the local business can provide this service to the community. The next discussion point was how do we bill contractors for the salt/sand and do we charge residents; to residents a pail is not charged. The local contractors with liability certificates on file in the clerk's office can get salt/sand from the town and be billed for it. The town would like to defer this out to the local contracts.
  - ii. Katherine Gaulke makes the motion for salt and sand policy to read that employee and town board will have the authority to go behind gates; employees and town board with certification/ insurance can operate the equipment; the gate will be locked and the Town will provide sand/salt for the public in the parking lot with a sign for residence only; business and independent contractors will be allowed with prior authorized and will be charged. Scott Gerike with the second. All yes. Motion Carried.

11. Reports and Updates from Town Representatives/Services Discussion Only

- a. Monthly Police Report
  - i. Chief O' Brien at the City of Augusta Police Department- emails a monthly report to the board- this is the board's chance to highlight items from it.
  - ii. Jay Kaeding contacted Chief O'Brien to be at the meeting. Chief O'Brien was at a game for his family tonight and would not be present. Jay Kaeding will continue to ask and follow up with him.
  - iii. Five citations so far have been given regarding manure and the community members are going to challenge the citations. Enforcement will continue. Possibly raise the citation fees to help with court costs.
  - iv. It is also going to be stated in Chapter 4 of the municipal code.
- b. Fire Board Representative Report
  - i. Two Representatives share information from the fire meeting and items that need review through a future agenda item.
    - 1. Discussed and nothing to add. Raffle at the end of the month. The Fire Board did agree to up the insurance policy as well. The Town Board will need to meet Unity Bank to get the signature.
- c. Lake District Representative Report
  - i. One Representative shares information from the Lake meeting and will review any items that the Town Board needs to know. NL will have sand dumping locations.
- d. Clerk Report

- i. The Town Clerk will update on the need to know out of the Town Office. The clerk may have items for the next agenda or have questions that the town board may need to answer.
  - 1. Domain switch over is officially done for email! A website is in the works.
  - 2. Restricted Residency Map-Printed/Done.
  - 3. W2, 1099, are submitted.
  - 4. Road Crews Amend for 2023 due to W2 error.
- e. Supervisor Report
  - i. The Town supervisors will send items to the clerk that need to be discussed if they need to be agenda items for the next meeting.
    - 1. Discussion of the newest written chapters and any edits for the draft Municipal Code.
      - a. Check Binders- Clerk will provide new chapters for you to place in them.
    - 2. In the last month- Jayson Kaeding stated he was concerned about comments being made regarding his commitment to the Town.

12. Upcoming Meetings/Events:

- a. Town Board Meeting: Every third Thursday of the month. Feb.19, March 19, April 16, May 21, etc.
- b. Fire Meetings: All Fire Meetings moving forward may have a Town Board Quorum present. No Action to be taken on part of the Town Board. January 12, 2026
  - i. Every month on the second Wednesday of the month.
- c. Planning Committee to explore Zoning Meetings: Current meetings are joint and Town Board members participate in discussion and can make motions. First Wednesday of the month. February 4, 2026.

13. Adjournment @ 8:55pm

- a. Katherine Gaulke with the motion to adjourn at 8:55pm and Jay Kaeding with the second. All yes. Motion Carried.

~ Elizabeth Pettis, Clerk