

TOWN OF BRIDGE CREEK
S9515 State Road 27
Augusta, WI 54722

Minutes

Regular Monthly Meeting

Thursday January 16, 2025 @ 7:00 pm

1. Call Meeting to Order @ 7:00 pm by Ricky Strauch
2. Roll Call: Bruce Logterman, William Jacobs, Ricky Strauch, Juli Bethke, Elizabeth Pettis, and Duane Ives arrived at 7:02 pm. Absent: Patrick Bethke
3. Pledge of Allegiance
4. Citizen Comments: None
5. Approval of the **January 16, 2025** Agenda and Proper Posting
 - a. Bruce Logterman made the motion to approve the January 12, 2025 Agenda and proper posting. William Jacobs with the second. All yes. Motion carried.
6. Approval of the Following Minutes: **December 19, 2024**
 - a. Duane Ives made the motion to approve the December 19, 2024 minutes and Bruce Logterman with the second. All Yes. Motion Carried.
7. Approval of Treasurer's Financial Report Ending **1/16/2025** Balances
 - a. Juli Bethke presented the Financial Report to the Board.
 - b. Bruce Logterman with the motion to approve the financial report as presented and Duane Ives with the second. All yes. Motion carried.
8. Previous Discussed Business (Discussion, Action, Approval)
 - a. Lighting bids for the Recycling center Discussion, Action and Approval
 - i. Duane Ives makes a motion to move forward with the Osseo Electric LLC bid and Bruce Logterman with the second. Duane Ives stated the amount will be split between the recycling and town budget to amend the motion.
 - ii. Duane Ives makes a motion to move forward with the Osseo electric LLC bid and have the amount be split into the respectful account: recycling gets to pay for their light and the town pays for their lights for the parking lot. and Bruce Logterman with the second. All Yes. Motion Carried.
 - b. Lighting for the Town Parking Lot Discussion, Action and Approval
 - i. See above motion.
 - c. Clerk and Treasurer Positions
 - i. The job description Discussion, Action and Approval
 1. Duane Ives made the motion for treasurer description to be approved. Bruce Logterman seconded the motion. All Yes. Motion Carried.
 2. Duane Ives presents the clerk job description.
 3. Duane Ives made the motion to approve the clerk job description as presented. Bruce Logterman with the second. All Yes. Motion Carried.
 - ii. The term set by the Town Board Discussion, Action and Approval
 1. Duane Ives made the motion to set the two year term starting on April 15, 2025 for the treasurer and review at that two years point. Bruce Logterman with the second. All yes. Motion Carried.

2. Discussion regarding staggering the offices so that the treasurer and clerk don't leave at the same time.
 3. Duane Ives motions for the one year term to start April 15, 2025 for the clerk position and review next year. Bruce Logterman with the second. All yes. Motion Carried.
- iii. The salary by the Town Board Discussion, Action and Approval
1. Transitioning from elected to Appointed Position Document and Budget was presented to the board. Discussion has had regarding the hourly wages and what to do with tax season.
 2. Duane Ives made the motion of \$1125 dollars for a month for the treasurer and stopping all additional insurances. Bruce Logterman with the second. All Yes. Motion Carried.
 3. Clerk Pettis asked about the mileage rate and meeting pay.
 4. Duane Ives made the motion to pay the treasurer for mileage at the standard government rate for monthly meetings and outside meetings at the rate of \$25.00 an hour with standard mileage to and from. William Jacobs with the second. All Yes. Motion Carried.
 5. Duane Ives presented the hourly rate that was given to the board by Patrick Bethke research for the Town Clerk.
 6. Duane Ives discussed the regular hours for the clerks positions. He stated he would like to see hours during the week. The clerk works on Saturday 9am- noon; so people can see her when they use the recycling center and have appointments during the week as needed currently.
 7. Willam Jacobs made a motion to pay the clerk at \$1733 a month rate and stop all the additional insurances. With the standard federal mileage for monthly meetings and outside meeting rate at \$25.00 an hour. Bruce Logterman with the second. All Yes. Motion Carried.
- iv. The interview and transition timeline discussion, action, and approval
1. Discussion on posting it and the timeline. Who is on the interview committee: William Jacobs, Duane Ives, and having Elizabeth Pettis available for questions.
 2. Discussion was had if we could move the training and switching of offices to the end of July as it is a time with less reports and the clerk would be more available for training. April has the election, annual meeting, annual reports, etc. Clerk Pettis offered to stay until July 2025.
 3. Duane Ives made the motion for candidates to have interview appointments the week of February the 3rd in the evening. Post the ad on the website, January 31 all applications are due. William Jacobs with the second. All yes. Motion carried.
- v. Job descriptions for all Board Positions will be on the February Agenda
1. Duane Ives called the Towns association and said we could just approve the Treasurer position since she is staying.
 2. February to appoint town treasurer needs to be added to the agenda.
9. New Business (Discussion, Action, Approval)

- a. Creating a new bank account for reassessment of properties in Bridge Creek; it would pay for the assessor to reassess the Town. Discussion, Action, Approval
 - i. Clerk Pettis asked to move the 2024 account extra budget money to a new account for this purpose of reassessment. This allows us to see and have money earmarked for the reassessment that is done by the assessor.
 - ii. Duane Ives makes a motion to create a new money market account with 10,000 dollars from the 596 account and have all future building notification fees go into that account. Bruce Logterman with the second. All Yes. Motion Carried.
- b. Changing the Equipment Account to a Money Market to have it make more interest in the future. Discussion, Action, Approval
 - i. Duane Ives made the motion to transfer 444 accounts to a money market account. William Jacobs with the second. All yes. Motion carried.
- c. Changing the Reclamation Account from a CD upon its expiration to a Money Market Account Discussion, Action and Approval
 - i. No action was taken as it does expire until March 2026.
- d. Purchase of new computers for the treasurer and roadmaster per previous discussion at budget meetings and in the clerk report. Discussion, Action and Approval
 - i. Duane Ives made the motion to approve the bid regarding purchase of the new computers for the treasurer and road master. Bruce Logterman with the second. All yes. Motion Carried.

10. Department Heads Reports Discussion Only

- a. Recycling Dept.
 - i. Going good. Hear that a lot of people are bringing trash out.
- b. Transportation Dept.
 - i. Concerns about trash cans in the right way and the plowing hitting them.
- c. Monthly Police Report
 - i. Emailed to the Board
- d. Fire Report
 - i. Williamson is appointed to the fire chief. Duane Ives shares Fire Permits and operating procedures with them and we will put it on the February agenda
 - ii. Clerk Pettis asked for better contact information for the fire chief.
- e. Clerk Report: DNR

- 11. Move to convene into closed session pursuant to Wisconsin Statutes 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose is to have discussion on compensation of road employees as their yearly raises are talked about.
 - a. -Move to return to the open session where action, if any, may be taken.
 - b. Duane Ives makes the motion to go into closed session. Will Jacobs with second at 9:15 roll call vote: William Jacobs: Yes, Duane Ives: Yes, Ricky Strauch: Yes, Bruce Logterman: Yes. All yes for the closed session. Motion Carried. In Closed session at 9:15pm.
 - i. Bruce Logterman motioned to move to open session and William Jacobs with the second. All yes. Motion carried.
 - ii. Duane Ives makes a motion to make the pay raises as discussed in closed session. Bruce Logterman with the second. Roll call vote: William Jacobs: Yes, Duane Ives: Yes, Ricky Strauch: Yes, Bruce Logterman: Yes. All Yes. Motion Carried.

- iii. Clerk Pettis added: Wage increases were Road Patrol man: 3%, Road Master: 3.66%, and Recycling Attendant: 4.05%

12. Upcoming Meetings/Events:

- a. Monthly Meeting

- i. February 20, March 20, April 15 (Annual MTG), April 17.

13. Comprehensive Plan Meetings

- i. Jan 22

14. Adjournment @ 10:26 pm

- a. William Jacobs with the motion for adjournment and Bruce Logterman with the second.
All yes. Motion Carried.

~ Elizabeth Pettis, Clerk

TOWN OF BRIDGE CREEK
S9515 State Road 27
Augusta, WI 54722

MINUTES:

Special Meeting

Tuesday February 4, 2025 – 6:00 p.m.

1. Call Meeting to Order By Ricky Strauch at 6:00pm
2. Roll Call: William Jacobs, Bruce Logterman, Ricky Strauch, Juli Bethke, and Elizabeth Pettis.
Absent: Duane Ives and Patrick Bethke
Community Members: Carol Peuse and Kathy Olson
3. Pledge of Allegiance
4. Citizen Comments: None
5. Approval of the **February 4, 2025** Agenda and Proper Posting
 - a. Bruce Logterman with the motion to approve the agenda and proper posting. William Jacobs with the second. All Yes. Motion Carried.
6. Previously Business:
 - a. Clerk and Treasurer Positions Discussion, Action, Approval
 - i. Nominations for the Clerk and Treasurer Positions Discussion, Action, Approval
 1. Chairman updated the board on what the Towns association stated regarding our situation.
 2. Review of previously meeting minutes: staggering of the offices. Terms for the offices are set by the January Board Meeting Minutes.
 3. Chairman Ricky Strauch with the nomination for Elizabeth Pettis as Clerk. Ricky Strauch asked for additional nominations three times. Bruce Logterman with the second. Roll Call Vote: William Jacobs: yes, Bruce Logterman: Yes, Ricky Strauch: Yes. All Yes. Motion Carried.
 4. Chairman Ricky Strauch asked for nomination for Treasurer. Bruce Logterman nominated Juli Bethke for Treasurer. William Jacobs with the second. Roll Call Vote: William Jacobs: yes, Bruce Logterman: Yes, Ricky Strauch: Yes. All Yes. Motion Carried.
 - ii. Review of Interview Questions Discussion, Action, Approval
 1. Town association stated that we don't need to hold interviews. No Action Taken on interview questions.
 - iii. Appointments of Clerk and Treasurer Positions Discussion, Action, Approval
 1. With only one nomination for each position; Clerk and Treasurer. The Town Board appointed Juli Bethke for Treasurer and Elizabeth Pettis for Clerk for the respective terms.
7. Adjournment
 - a. William Jacobs with the motion for adjournment and Bruce Logterman with the second. All Yes. Motion Carried.

~ Elizabeth Pettis, Clerk

TOWN OF BRIDGE CREEK

S9515 State Road 27

Augusta, WI 54722

Minutes

Regular Monthly Meeting

Thursday February 20, 2025 @ 7:00 pm

1. Call Meeting to Order @ 7:00 pm by Ricky Strauch
2. Roll Call: William Jacobs, Bruce Logterman, Juli Bethke, Elizabeth Pettis, and Ricky Strauch
3. Pledge of Allegiance
4. Citizen Comments: Katherine Gaulke stated her support for the Comprehensive Plan and is asking the board to support it as well.
5. Approval of the **February 20, 2025** Agenda and Proper Posting
 - a. Bruce Logterman with the motion to approve the February 20, 2025 Agenda and Proper Posting. William Jacobs with the second. All Yes. Motion Carried.
6. Approval of the Following Minutes:
 - a. **January 16, 2025 Regular Meeting**
 - i. William Jacobs with motion for the approval of the January 16, 2025 Regular Board Meeting Minutes. Bruce Logterman with the second. All Yes. Motion Carried.
 - b. **February 4, 2025 Special Meeting**
 - i. William Jacobs with the motion to approve the February 4, 2025 Special Board Meeting Minutes and Bruce Logterman with the second. All Yes. Motion Carried.
7. Approval of Treasurer's Financial Report Ending **2/20/2025** Balances
 - a. Juli Bethke presents the Financial Report to the Board. Large Payments to the Schools, College, and County for the February Settlement payment for property taxes.
 - b. William Jacobs makes the motion to approve the treasurer's financial report as presented. Bruce Logterman with the second. All yes. Motion carried.
8. Previous Discussed Business (Discussion, Action, Approval)
 - a. Discussion, Action and Approval of Treasurer and Clerk Salary
 - i. Treasurer wants to drop her salary down to \$850 a month and Clerk wants to drop hers down to \$1500 a month from the prior discussed amounts of \$1125 and \$1733.
 1. Discussion was had regarding the budget and budgeting process on these salaries. Clerk stated that this would help for this year's budget as we didn't calculate these amounts on October 29, 2024 (Approved Town Budget Day). We used the grant money to cover the software cost to make the \$850 and \$1500 for 12 months in the budget.
 2. William Jacobs stated that these amounts were set to get great candidates into these positions. Bruce Logterman stated that this would only be effective for one year and then go back to the original amount. Discussion regarding getting the original amount in the budget in October 2025 so that we can balance it for 2026.
 3. Bruce Logterman made a motion to accept the pay drop as present to the board for one year term and will go back to the original amount of \$1125 and \$1733 on April 14, 2026. William Jacobs seconded the motion. All yes. Motion Carried.
 4. Juli Bethke and Elizabeth Pettis agreed to this prior to the effective date.
9. New Business (Discussion, Action, Approval)
 - a. Discussion, Action and Approval of Resignation of Two Supervisors
 - i. William Jacobs makes the motion to accept the resignation of supervisor #1: Patrick Bethke. Bruce Logterman with the second. All Yes. Motion Carried.
 - ii. Bruce Logterman makes the motion to accept the resignation of Supervisor #3: Duane Ives. William Jacobs with the second. All yes. Motion Carried.
 - b. Discussion, Action and Approval of Appointment of Supervisor Seat #1
 - i. No time limit on appointments. With two seats open treasurers and clerk will vote and with one clerk will vote.

- ii. Wait until the election to fill seat #1 as it is on the ballot.
 - iii. **Tabled for Next Month**
- c. Discussion, Action and Approval of Appointment of Supervisor Seat #3
 - i. See the notes under number 9 (b) (i).
 - ii. Discussion on filling seat #3 and when to do that. Bruce Logterman would like to nominate Carol Peuse to the seat. She has been engaged in the Town and has lots of knowledge that would support us. This appointment could possibly be affected by the boundaries rule with North and South. The Town has no documentation regarding the rule but the attorney recommended that it be followed. Boundaries come up at the April Annual Meeting if we want to change the North/South rule.
 - iii. William Jacobs would like to see what the ballot results are. That would allow the community members a say in the appointment. Clerk Pettis stated that misinformation was being spread as it will not be on the ballot as the approval for the town's section of the ballot was already done weeks ago. On Wednesday, County Clerk and Clerk Pettis discussed this topic and we can't put the seat #3 on the ballot.
 - iv. According to the Towns Association: April 1st Election Outcomes do not affect the appointment of seats. It is a board decision on who to place in the vacant seats.
 - v. **Tabled for a later date. (At the March board meeting request to change to "a later date" not tabled like stated at the Feb. Meeting)**
- d. Discussion, Action and Approval of reassign board members to the fire department board.
 - i. These will be temporary appointments to the fire board and permanent assignments will be done at the April 17, 205 Meeting.
 - ii. Bruce Logterman makes the motion to appoint Ricky Strauch and William Jacobs to the Fire board seats for a temporary appointment of two months (March and April). William Jacobs with the second. All Yes. Motion Carried.
- e. Discussion, Action and Approval of Election Security.gov email Domains Subgrant: Grant to switch over the Town Emails to wi.gov.
 - i. Purpose and Benefit of switching
 - ii. Flat Cost from IT and Website
 - iii. **Tabled for Next Month research on the questions above.**
- f. Consideration, Discussion, Action and Approval of an Ordinance- An Ordinance to Adopt the Town of Bridge Creek Comprehensive Plan Addendum-2025, which is an amendment and update of the Town's Comprehensive Plan.
 - i. Carol Peuse presented the Comprehensive Plan and Mapping requirements. Carol Peuse stated we had the Public Hearing and Adopted the Resolution Motion is below:
 - 1. **Mike Bethke with the motion to approve the Resolution 2025-01 - A Resolution of the Town of Bridge Creek Plan Commission to Adopt the Town of Bridge Creek Comprehensive Plan Addendum—2025, which is an amendment and update of the Town's comprehensive plan. Jason Hanson with the second. All Yes. Motion Carried.**
 - 2. David Claude was impressed with the meetings and the planning commission. David Claude is here to show his support for the addendum.
 - 3. Carol Peuse asked for the Ordinance to be passed.
 - 4. County stated that it was our plan. The Comprehensive Plan is complete with maps included.
 - ii. Bruce Logterman with the motion to adopt the ordinances: An Ordinance to Adopt the Town of Bridge Creek Comprehensive Plan Addendum-2025. Roll Call Voting: Bruce Logterman-yes, William Jacobs- yes, Ricky Strauch-yes. All Yes. Motion Carried.
 - iii. Discussion to change the motion, Clerk Pettis read it as follows: Bruce Logterman with the motion to approve An Ordinance to Adopt the Town of Bridge Creek Comprehensive Plan Addendum-2025; which is Ordinance 2025-01. William Jacobs with the second. Roll Call Voting: Bruce Logterman-yes, William Jacobs- yes, Ricky Strauch-yes. All Yes. Motion Carried.
- g. Discussion, Action and Approval of updating Ordinance 22.02 Appoint Alternate Member Board of Review.
 - i. Discussion regarding the ordinance and who serves and why.

- ii. Joan Delzer and Jason Hanson were choices for Alternate #1.
 - iii. Alternate #1 Joan Delzer
 - iv. William Jacobs makes the motion to amend the ordinance 22.02 for the Alternate #1 to be Joan Delzer. Bruce Logterman with the second. Roll Call Vote: William Jacobs-yes, Bruce Logterman- yes and Ricky Strauch- Yes. All Yes. Motion Carried.
- h. Discussion, Action and Approval of Hard Copy Fire Permits. The board needs to review and discuss how the fire permits are handled and the process we would like to see follow.
- i. Clerk Pettis presented the permits. Discussion regarding carbon copy. Paper trail that we can see through this process. Official Permits discussion and how that works. Jeff Gerike was in the audience and provided knowledge regarding the topic as the Fire Warden.
 - ii. The Fire Warden will have a paper copy and call it into the Fire Department.
 - iii. Discussion was to have them continue as is for now. The Town will look into getting carbon copies for the Fire Warden. Patti Lange will share her printing company information.
- i. Discussion, Action and Approval of Beacon Map Add-on for data collection and building notification, bridge, and road data.
- i. Discussion on who was taking over Beacon work and contact points. Clerk Pettis and Treasurer Bethke completed training this last week. During the process, they learned that the Sexual Predator map was missing some points. Clerk Pettis got data from the assessor and will share that with the Beacon Staff.
 - ii. Clerk Pettis and Treasurer Bethke were in contact with the Beacon staff, they asked about the ability to add our own data to the map- Beacon stated that would be an add on service not in the original amount like it was presented to the board.
 - iii. Discussion was had that the cost would be the Software Add On is \$700 and \$250 for the access to the add on software for 950 dollars total.
 - iv. William Jacobs with the motion to approve the Beacon map add-on for data collection regarding building notification, bridge, and road information; not to exceed \$1,000 from the grant money. Bruce Logterman with the second. All Yes. Motion Carried.
 - v. Clerk Pettis and Treasurer Bethke will get in contact with Jeff from Beacon and get that set up. Roadmaster Scott will get training on how to use it for his road and bridge data.
- j. Discussion, Action and Approval of Municipal Emergency Operations Plan. The County sent down an updated version of the plan, the town board needs to review and make changes as needed.
- i. **Tabled to get information from the Fire Department, Town for the Board Supervisors, etc.**

10. Department Heads Reports Discussion Only

- a. Recycling Dept.
 - i. Al Reetz- all is going well
- b. Transportation Dept.
 - i. Road Ban most likely will come in the middle of March- We normally go before the county.
 - ii. Lady Bug lane changed the names for people who lived on Bartig earlier. Bartig "Something" for the name of the easement for the three houses in that area.
 - iii. Possibly looking at this in the future.
 - iv. Curverts are freezing up and check on them next week again.
- c. Monthly Police Report
 - i. Sent to the board via Email. No Comments Made.
- d. Fire Report
 - i. Board is requesting a meeting with the treasurer and secretary of the fire board regarding the quarterly invoice.
 - ii. Clerk Pettis stated the Brush Truck amount was cleared up by Treasurer Bethke and Clerk Pettis. The Town can pay/approve that amount at tonight's meeting.
 - iii. Discussion regarding the budget and the Quarterly Invoice that doesn't match. Clerk Pettis found October 17, 2024 town regular meeting minutes where we approved \$5500 on last year's amount (\$79,248.00) in the fire report but that is it (\$84,748). The Town

Budget for the fire department is \$92,192 (includes fire dues). The update fire amount that is invoiced for is higher than that amount. We can't find any amount in the fire minutes. The former fire board representatives are not here to provide information on these amounts; Clerk Pettis emailed out to the board on January 25, 2025 for clarification. Patrick Bethke thought that the fire department just added in the brush truck but the amount would still be off.

- iv. Last year's amount \$79,248 + \$7,444 (fire dues: paid out separately in July)= \$86,692 + \$5500 (proposed add budget amount) = then we rounded up to \$92,192 budget amount; which was approved at the October 29, 2024 Budget Meeting. Quarterly Invoice amount for the town should be \$84,748. Quarterly payments of \$21,187.
- v. Clerk Pettis asked for better details on the fire minutes and the Fire Board Minutes are now posted to our town websites.

e. Clerk Report:

- i. Election was great: 71 Voters

11. Upcoming Meetings/Events:

- a. Monthly Meeting: March 20, April 15 (Annual MTG), April 17.

12. Adjournment

- a. Bruce Logterman with the motion to adjourn and William Jacobs with the second. All yes. Motion Carried.
- b. Adjournment: 8:35 pm

~ Elizabeth Pettis, Clerk

TOWN OF BRIDGE CREEK

S9515 State Road 27

Augusta, WI 54722

Minutes

Regular Monthly Meeting

Thursday March 20, 2025 @ 7:00 pm

1. Call Meeting to Order by Ricky Strauch at 7:00pm
2. Roll Call: William Jacobs, Bruce Logterman, Ricky Strauch, Elizabeth Pettis, Juli Bethke.
3. Pledge of Allegiance
4. Citizen Comments: None
5. Approval of the **March 20, 2025 Agenda and Proper Posting**
 - a. Bruce Logterman with the motion to approval of the March 20, 2025 agenda/ Proper Posting and William Jacobs with the second. All yes. Motion carried.
6. Approval of the Following Minutes:
 - a. **February 20, 2025 Regular Meeting**
 - i. Bruce Logterman with the motion to approve the February 20 Minutes as presented and William Jacobs with the second. All yes. Motion carried.
 - ii. Bruce Logterman makes the motion to resign the motion from above. Seconded by William Jacobs. All yes. Motion carried.
 - iii. Bruce Logterman would like to make a motion to change the minutes in section 3 c to state for a later date not be tabled for next month.
 - iv. Bruce Logterman with the motion to approve the February 20, 2025 minutes with the change as stated in the motion above. William Jacobs with the second. All yes. Motion carried.
7. Approval of Treasurer's Financial Report Ending **3/20/2025 Balances**
 - a. Fairchild Clerk wants a statement for the Oakwood CD Account. They can call and get an updated amount.
 - b. Old town shop sale amount is in Account 9941 and it has been collecting interest. Possible emergency fund.
 - c. Bruce Logterman with the motion to approve the Financial Report as presented by Juli Bethke. William Jacobs with the second. All yes. Motion Carried.
8. Previous Discussed Business (Discussion, Action, Approval)
 - a. Discussion, Action and Approval of Election Security .gov email Domains Subgrant: Grant to switch over the Town Emails to wi.gov. With the SCAMS going around it is safer choice
 - i. Clerk Pettis presented the information.
 - ii. William Jacobs with the motion to update the domain to .gov. Bruce Logterman stated that it is just another expense.
 - iii. William Jacobs with the motion for the switch to the Gov. Domain and Ricky Strauch with the second. Roll Call Vote: Bruce Logterman- no, William Jacobs- yes, and Ricky Strauch-yes. All Yes. Motion Carried.
9. New Business (Discussion, Action, Approval) (All Draft Ordinances are available in the clerk's office)
 - a. Discussion, Action and Approval of Ordinance 4.08 Exhibition Driving
 - i. Bruce Logterman with the motion for the approval of Ordinance 4.08, William Jacobs with the second. Roll Call Vote: Bruce Logterman-yes, William Jacobs- Yes, Ricky Strauch-Yes. All yes. Motion Carried.
 - b. Discussion, Action and Approval of Ordinance 4.09 School Bus Flashing Red Warning Lights
 - i. Bruce Logterman with the motion to approve the Ordinance 4.09 School Bus Flashing Warning Lights. William with the second. Roll Call Vote: Bruce Logterman- yes, William Jacobs-yes, Ricky Strauch-yes. All Yes. Motion Carried.
 - c. Discussion, Action and Approval of Ordinance 12.02 Offenses Endangering Public Peace and Good Order

- i. Bruce Logterman with the motion to approve Ordinance 12.02 Offenses Endangering Public Peace and Good Order. William Jacobs with the second. Roll Call Vote: Bruce Logterman- yes, William Jacobs-yes, Ricky Strauch-yes. All Yes. Motion Carried.
 - d. Discussion, Action and Approval of Ordinance 12.07 Possession of Marijuana or Cannabis
 - i. Bruce Logterman with the motion to approve Ordinance 12.07 william second. Roll Call Vote: Bruce Logterman- yes, William Jacobs-yes, Ricky Strauch-yes. All Yes. Motion Carried.
 - e. Discussion, Action and Approval of Ordinance 12.08 Possession of Drug Paraphernalia
 - i. Bruce Logterman with the motion for Ordinance 12.08 Possession of Drug Paraphernalia. William Jacobs with a second. Roll Call Vote: Bruce Logterman- yes, William Jacobs-yes, Ricky Strauch-yes. All Yes. Motion Carried.
 - f. Discussion, Action and Approval of Ordinance 12.09 Tobacco Products
 - i. William Jacobs with the motion to approve the Ordinance 12.09 Tobacco Products Bruce Logterman with the second. Roll Call Vote: Bruce Logterman- yes, William Jacobs-yes, Ricky Strauch-yes. All Yes. Motion Carried.
 - g. Discussion, Action and Approval of Ordinance 3.25 Class B Road Restriction for Town Roads
 - i. Discussion had on the difference between resolution or Ordinance.
 - ii. Bruce Logterman made the motion to approve the Ordinance 3.25 Class B Road Restriction excluding the following roads: Black Creek Road, Channey Road, Francel Road, Gerike Road, Gerth Road, Horse Creek Road, Kempton Road, Lady Bug Lane, Powerline Road, Sandy Road, Sieg Road, Warner Road, Yoder Road, and Zink Road. William Jacobs with the second. Roll Call Vote: Bruce Logterman- yes, William Jacobs-yes, Ricky Strauch-yes. All Yes. Motion Carried.
 - iii. Rollen Drive will be added to the list.
 - iv. Will Jacobs made the motion to approve the penalty amount for the ordinance so that they match the Ordinance 19.01 and Bruce Logterman with the second. All Yes Motion carried.
 - h. Discussion, Action and Approval of Cement Bids for Recycling and Town Shop
 - i. New bids due to the salt on the cement. Updated bids. Ads in the paper with bids.
 - i. Discussion, Action and Approval of Open Book and Board of Review Dates
 - i. Thursday 5/22 or Tuesday 5/27 would work for you for a 4pm to 6pm Board of Review as the possible dates from Bowmar.
 - ii. Ricky Strauch likes the 22 and William Jacobs also likes that date.
 - iii. William Jacobs with the motion to set the Board of Review for 5/22 and Bruce Logterman with the second. All yes. Motion carried.
 - j. Discussion, Action and Approval of Town of Bridge Creek Road Tour 2025 Date and who is attending.
 - i. No Quorum presents; only two board members- William and Ricky. Scott requested that the board be present to see what the roads look like.
 - ii. Bruce Logterman and Ricky Strauch will go. Tuesday 25 at 2 to 4 pm.
 - k. Recognizing Bruce Logterman Term of Service
 - i. Thank you Bruce Logterman for the Service to the Town.
 - ii. We hope the Town of Bridge Creek will continue to move us forward. Bruce Logterman- I hope my services have led us forward. Good Luck to the new supervisor. We had huge forward movements.

10. Department Heads Reports Discussion Only

- a. Recycling Dept.
 - i. A lot more recycling amounts. No change for the recycling amount. Possible another bin for recycling. Going good otherwise.
- b. Transportation Dept.
 - i. Going good, Weight Limit Permits- a few permits handed out. Ricky Strauch read the cost of several roads from the document provided from the Road Master.
 - ii. Roads are very expensive! Faske Road was improved and looks a lot better.
- c. Monthly Police Report

- i. Emailed out to the board
- d. Fire Report
 - i. EMS Grant Received
 - ii. Quarterly Invoice was not addressed will bring it up at the next meeting.
- e. Clerk Report
 - i. Speed Limit Process
 - ii. Absentee Voting
 - iii. Cabin Situation

11. Upcoming Meetings/Events:

- a. Monthly Meeting: April 15 (Annual MTG), April 17, May 15, June 19.

12. Adjournment @ 8:17pm

- a. Bruce Logterman with the motion to adjournment and William Jacobs with the second. All Yes. Motion Carried.

~ Elizabeth Pettis, Clerk

TOWN OF BRIDGE CREEK
S9515 State Road 27
Augusta, WI 54722

Minutes

Special Meeting

Monday, April 14, 2025 @ 4:30pm

1. Call Meeting to Order @ 4:30pm by Ricky Strauch
2. Roll Call: William Jacobs, Bruce Logterman, Juli Bethke, Elizabeth Pettis, and Ricky Strauch
3. Pledge of Allegiance
4. Citizen Comments: None
5. Approval of the **April 14, 2025** Agenda and Proper Posting
 - a. Will Jacobs with the motion to approval of the April 14, 2025 Agenda and Proper Posting. Bruce Logterman with the second. All yes. Motion Carried.
6. Previous Discussed Business (Discussion, Action, Approval)
 - a. Discussion, Action and Approval of Appointment of Supervisor Seat #1
 - i. Will Jacobs with the motion to appoint Katherine Gaulke to the Supervisor Seat #1. Bruce Logterman with the second. Roll Call Vote: Bruce Logterman- yes, William Jacobs- yes, Ricky Strauch-yes, Elizabeth Pettis-yes, and Juli Bethke- yes. All Yes. Motion Carried.
 - ii. Katherine Gaulke comes up and joins the board as she will vote for the supervisor seat #3.
 - b. Discussion, Action and Approval of Appointment of Supervisor Seat #3
 - i. William Jacobs stated Jay Kaeding ran as a write-in for supervisor seat number one and got second place. Will Jacobs said that the community supports Jay for a seat on the board.
 - ii. William Jacobs with the motion to appoint Jayson Kaeding for Supervisor Seat #3 for a one year term starting April 14, 2025 and ending April 13, 2026. Katherine Gaulke with the second. Roll Call Vote: Katherine Gaulke-yes, Bruce Logterman-no, Elizabeth Pettis-yes, Ricky Strauch-yes, and William Jacobs-yes. All Yes. Motion Carried.
7. Adjournment @ 4:33pm
 - a. Bruce Logterman with the motion for adjournment and William Jacobs with the second. All yes. Motion carried.

~ Elizabeth Pettis, Clerk

TOWN OF BRIDGE CREEK
S9515 State Road 27
Augusta, WI 54722

Minutes
ANNUAL MEETING
April 15, 2025 – 6:30 p.m.

1. Call Meeting to Order @ 6:30 pm By Ricky Strauch
2. Roll Call: William Jacobs, Jayson Kaeding, Scott Gerike, Katherine Gaulke, Attorney Weld, Ricky Strauch, Elizabeth Pettis, and Juli Bethke. 45 community members- Sign in sheets are filed in the Clerk's Office.
3. Pledge of Allegiance
4. Establish Proper Posting of the Agenda
 - a. Katherine Gaulke made the motion to approve the proper posting of the annual meeting notice, seconded by Jason Gaulke. All yes. Motion Carried.
5. Presentation of Fiscal Year 2024 Annual Financial Report
 - a. Presented by Treasurer Juli Bethke. Packets were available for the public to take with them.
 - b. Carol Peuse made the motion to approve the Fiscal Year 2024 Annual Financial Report as presented by Juli Bethke. Brian Bertram with the second. All yes. Motion Carried.
6. Permission for the Board to Stay Involved with Quad-County Site
 - a. Brian Bertram with motion for the Town of Bridge Creek Board to stay involved with the Quad-County Site. Kayleen Strauch with the second. All Yes. Motion Carried.
7. Town Board Voting Districts (North/South Representatives), At-Large, Board Seat Supervisors' Numbers: Discussion, Action, and Approval.
 - a. Ricky Strauch presented how this is set up and who representatives.
 - b. Patrick Bethke asked why we would go at large.
 - c. Scott Gerike stated we should have north and south representatives on the board.
 - d. Patrick Bethke stated he wants what is stated on the ordinance of wards and that the board needs to be reviewed. Clerk Pettis stated that it is a Resolution 10-2021.
 - e. Katherine Gaulke stated she would like the attorney to share what these mean for the town.
 - f. Attorney Weld gave a great history from how this came to be and that we had numbers for the seats. We have to be consistent with this. We need it on the record.
 - g. Mark Karow stated the wards are for the state and county not for us. We can be separate.
 - h. Carol Peuse stated that the town has changed over the time since we divided into North and South.
 - i. Terry Rouleau stated farmers and lake residents brought different opinions to the table back in the past.
 - j. Mark Karow made the motion to keep the North and South Divide at the US Hwy 12 and the Chairman will be at large. Terry Rouleau with the second. Jason Gaulke amends the motion for numbered seats Seat 1 and 3 will be respectively North and Seats 2 and 4 from the South. Second by Mark Karow and Terry Rouleau. The official motion is that the Town of Bridge Creek Board will be divided into the North side of US Hwy 12 will have seats 1 and 3 on the town board and the Southside of US Hwy12 will have seats 2 and 4. The chairman will be at large. All yes. Motion Carried.
8. Other Business
 - a. Jeff Gerike asked for the Caucus to come back. Victor Werlein with the second. Attorney Welds that the statute 8.05 stated that there is a process that is set by the state and not by the board. The nomination papers are better because anyone can apply and a better way to do the

business. Other Business is advisory only because it isn't on the agenda. Catherine Lea stated that you have to be present for the Caucus and that limits people being able to run for a seat. Nomination gives you a longer time range. Advisory action item.

- b. Duane Ives stated his opinions regarding the chairman actions and the clerk position. Summary was that he felt that it was an improper process. He has deep concerns regarding the action of the board at that time. Duane Ives requested that the chairman should resign. No additional comments were made.
 - c. Patrick Bethke stated his opinions regarding the special meeting to appoint the clerk and he believes it was shady and shared the history of how the position was appointed. Also requested that the chairman should resign.
 - d. Terry Rouleau questioned the attorney regarding the 59 votes for village powers. The Attorney stated that if Terry Rouleau felt a violation happened then the courts decide; take the issue to the county and the courts could decide it there.
 - e. Mark Karow asked to revisit the class b road ordinance. Reading through it there are nine dead-end roads: Sutton, Henning, Adolf Road, etc. Shortest routes to the location are using the Town roads. Attorney said to bring it to be addressed at the board meeting. Will be put on agenda for Thursday by the clerk. Patrick Bethke stated a recommendation for the board to take action, and we can remove it. Duane Ives brings up the comprehensive plan and education over ordinances. Scott Gerike stated that without protection the road would cost the taxpayers more money. No one wants to pay more in taxes for the roads.
 - f. Gary Lone with the motion to remove the class B after the frost. Glenn Lone with the second. Discussion on remediate the class b ordinance. Patrick Bethke makes the motion to remove the class B. The Vote was completed by voice and couldn't tell the vote. Asked for a hand vote. Lone asked Jayson Kaeding to explain the class b road ordinance. Hand vote- 24 (yes) – 26 (no). The Motion Failed. Class B license on Thursday, April 17, 2025 board agenda.
 - g. Horse shoes ordinance (Road Damage Ordinance 81524). Glenn Lone with the motion to put it back on the agenda for the Thursday Meeting. Terry Rouleau with the second.
9. Set Annual Meeting Date for April of 2026
 - a. Jason Gaulke with the motion to set the annual meeting on April 14, 2026 at 6:30 pm. Brian Bertram with the second. All Yes. Motion Carried.
 10. Adjournment @ 7:33pm
 - a. Brian Bertram with the motion for adjournment. Bethany Strauch with the second. All Yes. Motion Carried.

~ Elizabeth Pettis, Clerk

TOWN OF BRIDGE CREEK
S9515 State Road 27
Augusta, WI 54722

Regular Monthly Meeting
Minutes

Thursday April 17, 2025 @ 7:00 pm

1. Call Meeting to Order @ 7pm
2. Roll Call: Scott Gerike , Katherine Gaulke, William Jacobs, Jayson Kaeding Ricky Strauch, Juli Bethke and Elizabeth Pettis.
3. Pledge of Allegiance
4. Citizen Comments:
 - a. Doug Jacobs-Class B Roads: Approval of the class b road, gave some history on training for the board and road history. Also the expenses of the roads. Dolotta Road history of getting chipped and alligating of the road. It needs to be replaced and how did it get that way. 200,000 dollars per mile. 500,000 dollars to repair that road. People are allowed to run the trucks on that road. Doug Jacobs stated his support for making the roads Class B because the trucks are costing the Town too much money repairing the roads.
 - b. Mark Karow- Class B Road. We all live in Bridge Creek and we are not going to fix the world with Ordinance. We can't stop business on these roads. Kelly Road makes sense no one lives on that road. Everyone pays taxes for the town roads. The dead end roads don't make sense. Agriculture Grant improvement program- means they can't have restrictions on them.
5. Approval of the **April 17, 2025** Agenda and Proper Posting
 - a. Katherine Gaulke with the motion to Approve the April 17, 2025 Agenda and Proper Posting and William Jacobs with the second. All yes. Motion Carried.
6. Approval of the Following Minutes:
 - a. March 20, 2025 Regular Meeting
 - i. William Jacobs with the motion for the approval of the March 20, 2025 board meeting minutes as presented and Ricky Strauch with the second. All yes. Motion Carried. All New members abstained from voting as they were not on the board during that meeting.
 - b. April 14, 2025 Special Meeting
 - i. William Jacobs with the motion for the approval of the April 14, 2025 board meeting minutes as presented and Ricky Strauch with the second. All Yes. Motion Carried.
 - c. April 15, 2025 Annual Meeting
 - i. Katherine Gaulke motioned to the April 15, 2025 Annual Meeting Minutes for next month and William Jacobs with the second. All yes. Motion carried.
7. Approval of Treasurer's Financial Report Ending **4/17/2025** Balances
 - a. Juli Bethke presented the Financial Report to the town board.
 - b. Katherine Gaulke makes the motion to approve the Treasurer's Financial Report as presented and Jayson Kaeding with the second. All Yes. Motion Carried.
8. Department Heads Reports Discussion Only
 - a. Recycling Dept.
 - i. Going good and business has picked up.
 - b. Transportation Dept.
 - i. Good grading and shoulder work. Road School next week.
 - ii. Spray patch machine needs a hose and we are going to use that machine
 - c. Monthly Police Report
 - i. None Received- when received will be emailed to the board.
 - d. Fire Report
 - i. 10 year rotation to replace one of the fire trucks. Not match our replacement schedule.
 - ii. The budget amount was fixed at the meeting. Waiting the minutes to pay the Quarterly Bill.

- iii. Before purchasing happens, talk to the town and apply for grants to pay for it.
 - e. Clerk Report
 - i. Thank you to everyone who helped with cleaning up the annual meeting area. Special Thanks to the Strauch Ladies and Jason Gaulke who jumped in and immediately thought to help! Road Crew for the set up and getting the shop ready for such a big event.
- 9. Previous Discussed Business (Discussion, Action, Approval)
 - a. None
- 10. New Business (Discussion, Action, Approval)
 - a. Discussion and Action Ordinance 3.25 Class B Roads per the annual meeting
 - i. Jayson Kaeding stated that airport roads can't have both restrictions on them. Stinson Road also has one that is that way as well.
 - ii. Ricky Strauch stated truck traffic and truck route are the ones that we are trying to push to county roads which are made to handle the heavier weights. We are not getting the grant money to fix our roads. The communities around us are doing the same thing to help with road coat.
 - iii. Katherine Gaulke made the motion to amend the road b to match the class list provided by Road Master. William Jacobs with the second. Roll call: Katherine Gaulke- yes, Scott Gerike- Yes, Jayson Kaeding- No, William Jacobs- Yes, and Ricky Strauch- yes. All yes. Motion Carried.
 - iv. Creating an exemption permit.
 - v. Jayson Kaeding asked about multiple use permits.
 - b. Discussion and Action Ordinance 81524 Road Damage per the annual meeting
 - i. Katherine Gaulke asked if the Road Master had seen this damage to the roads.
 - ii. Hay Creek is chipped every three years.
 - iii. No one has been cited on this to the board's knowledge.
 - iv. Funding is coming from wheel taxes when people get their vehicles licensed.
 - v. Scott Gerike asked about the safety of the shoe. We are allowed to grip just not without carbids.
 - vi. The county isn't interested in spending money on roads that are going to be destroyed.
 - vii. Scott Gerike can we talk to the Amish Community about wheel tax and or licensing. This needs to be a good future discussion.
 - viii. Board asked Juli Bethke regarding the alternative shoes. There are boot options with a rubber gripper.
 - c. Discussion, Action and Approval of Ordinance 1-2014 Amendment for All-Terrain Vehicles Route Ordinance.
 - i. Katherine Gaulke motion to update the name of the Ordinance 1-2024 to Chapter 13- ATV/UTV Route Ordinance. Scott Gerike with the second. All Yes. Motion Carried.
 - ii. Katherine Gaulke with the motions to update the Chapter 13 Ordinance (formerly called Ordinance 1-2024) with the changes from the November Board Meeting regarding the speed limit and bond amount. Jason Kaeding with the second. All yes. Motion Carried.
 - d. Reorganisation of Committee: Discussion, Action, Approval.
 - i. With new elected members from the election we will need to review who sits on which committee's
 - 1. Fire Board: All board members are interested. Ricky Strauch as the chairman-in the bylaws must serve and Katherine Gaulke shared she would like to serve on it.
 - a. Jayson Kaeding makes the motion to assign Katherine Gaulke and Ricky Strauch to the fire board. Scott Gerike and Jayson Kaeding are the alternative of the fire board members. Scott Gerike with the second. All yes. Motion carried.
 - 2. Lake Committee
 - a. Katherine Gaulke with the motion to assign William Jacobs to the Lake Committee. William Jacobs with the second. All yes. Motion Carried.
 - 3. Comprehensive Plan Committee

- a. Katherine Gaulke with the motion to appoint two year terms for Chairperson: Carol Peuse, Vice Chairperson: Steven Erdman, and Commissioner: Chuck Forseth. Also to appoint for three years: Commissioner: Cathy Lea, Commissioner: David Claude, Commissioner: Jason Hanson, and Commissioner: Mike Bethke. William Jacobs with the second. All yes. Motion Carried.
 - b. Next Steps with the Comprehensive Plan. None at this time.
 - c. Katherine Gaulke with the nomination for Carol Peuse as the chairperson. William Jacobs with the second. All yes. Motion carried.
 - e. Discussion, Action and Approval of Cement Bids for the Town Shop and Recycling center
 - i. The Town received three bids for the cement work: Dj Concrete, Xtreme Klean Concrete, and Pember. The lowest bid was selected per the discussion.
 - ii. William Jacobs make the motion to take the Xtreme Klean Concrete bid for the \$19,271. Scott Gerike with the second. All yes. Motion carried.
 - f. Discussion, Action and Approval for Town Supervisors to get cell phones for town business. Easier to pull files from for public records requested.
 - i. Google Voice through the google workspace at 10 dollars.
 - ii. Spectrum has two different choices: 4 or more lines for \$20.00 or Less line for \$30.00.
 - iii. Katherine Gaulke with the motion and Scott Gerike with the second to set up google voice for 10 dollars per a person of the town board. All yes. Motion carried
 - g. Fire Permit Fine Ordinances: Giving the Police department the ability to cite people without the proper fire permit.
 - i. Ask for an opinion with the DNR and Fire Department. Log and Fees with that. Scott Gerike noted that we need to add the snow covered for 2" and after 6pm. As stated by the DNR.
 - ii. Jayson Kaeding makes the motion to table for more discussion and Katherine Gaulke with the second. All yes. Motion Carried.
11. Upcoming Meetings/Events:
- a. Monthly Meeting: May 15, May 22 BOR, June 19.
 - b. BOR of Review- William Jacobs, Katherine Gaulke and Ricky Strauch will run that meeting.
12. Adjournment 8:20
- a. Katherine Gaulke with the motion to adjourn at 8:20pm and Jayson Kaeding with the second. All yes. Motion carried.

~ Elizabeth Pettis, Clerk

TOWN OF BRIDGE CREEK
S9515 State Road 27
Augusta, WI 54722

Minutes

Pre- Discussion of the Regular Monthly Meeting

Thursday May 15, 2025 @ 6:30 pm

1. Call Meeting to Order @ 6:30pm
2. Roll Call: Scott Gerike , Katherine Gaulke, Juli Bethke, Elizabeth Pettis, Ricky Strauch, William Jacobs, and Jayson Kaeding.
3. Pledge of Allegiance
4. Citizen Comments: none
5. Approval of the **May 15, 2025** for 6:30 pm Agenda and Proper Posting
 - a. Katherine Gaulke with the motion for the approval of the May 15, 2025 6:30 pm Agenda and Proper Posting. Jayson Kaeding with the second. All Yes. Motion Carried.
6. New Business
 - a. Discussion of Sealed Bids for seal coating and Micro-surfacing seal coat.
 - i. Decisions will be made at the 7:00 Regular Meeting.
 - ii. Each Bid was open and the Town board asked questions of each company regarding their bids.
7. Adjournment @ 6:51pm
 - a. Katherine Gaulke makes the motion to adjourn at 6:51pm and William Jacobs with the second. All yes. Motion Carried.

TOWN OF BRIDGE CREEK
S9515 State Road 27
Augusta, WI 54722

Minutes

Regular Monthly Meeting

Thursday May 15, 2025 @ 7:00 pm

8. Call Meeting to Order @ 7:00 pm
9. Roll Call: Scott Gerike Katherine Gaulke, Juli Bethke, Elizabeth Pettis, Ricky Strauch, William Jacobs, and Jayson Kaeding.
10. Pledge of Allegiance
11. Citizen Comments:
 - a. Cathy Lea made comments regarding the roadside clean up for Earth Week by the Lake Association. 14 roads were picked and 43 bags were handed out. Thank you to the Town Board for the Roadside Clean-up support.
12. Approval of the **May 15, 2025** Agenda and Proper Posting
 - a. Katherine Gaulke requested the posting location for this agenda: City of Augusta Hall windows, Augusta Post Office, Town of Bridge Creek Bulletin Board, and the Town Website in two different locations: Upcoming agenda and Clerk Bulletin Board Area.
 - b. Katherine Gaulke with the approval of the May 15, 2025 agenda and the proper posting. Jayson Kaeding with the second. All yes. Motion Carried.
13. Approval of the Following Minutes:
 - a. **April 15, 2025 Annual Meeting**
 - i. Katherine Gaulke with the motion to approve the April 15, 2025 Annual Meeting Minutes as presented and William Jacobs with the second. All yes. Motion carried.
 - b. **April 17, 2025 Regular Meeting**
 - i. Katherine Gaulke with the motion to approve the April 17, 2025 Regular Meeting Minutes as presented and Scott Gerike with the second. All Yes. Motion Carried.
14. Approval of Treasurer's Financial Report Ending **5/15/2025** Balances
 - a. Juli Bethke presented the Financial Report to the Town Board.

- b. Katherine Gaulke with concerns regarding the Fire Quarterly Payments: \$ 19,886.80 per a Quarter. Katherine Gaulke with the motion to approve an amendment to the expense report to include two quarterly payments for the amount of \$39,772 and to cut the check for tonight. Expense approval to be changed to \$59,070.73 for tonight. William Jacobs with the second. All yes. Motion Carried.
- c. Katherine Gaulke with the motion to approve the Treasurer's Financial report as presented to the board. Scott Gerike with the second. All yes. Motion Carried.

15. Department Heads Reports Discussion Only

- a. Recycling Dept.
 - i. All is well and business has picked up.
- b. Transportation Dept.
 - i. No parking any time and signs on the North side of Bartig Road next to the school/ Cars parking on both sides after school hours are causing a traffic concern with events and the lack of parking at the school. Parking on the South Side only so that traffic can move in a safe manner. No parking at any time on the North Side. Going good otherwise.
- c. Monthly Police Report
 - i. Emailed to the Board.
 - ii. Ricky Strauch talked to Gordie O'Brien no citation given regarding the road damage.
- d. Fire Report
 - i. Katherine Gaulke gives the update regarding the fire budget issue. The Fire Department has a revised budget from November. New process on getting minutes, agenda, etc to the clerk. Katherine Gaulke and Ricky Strauch will do some additional research. Good Budget numbers in September are the goal for this year. This year the Fire Department has a 20% increase in the Fire Department budget.
 - ii. Requests to add a quorum may be present to the fire agenda. Clerk Pettis stated that the Fire agenda is not under her responsibilities and it is a fire meeting committee item. Board members need to bring it to the fire meeting.
- e. Lake Report
 - i. The meeting is scheduled for next Monday.
- f. Clerk Report
 - i. Building notifications are coming in quickly; currently there are four that are incomplete on the desk.
 - ii. Questions regarding cement work for properties; Assessor asked that we track them but they can't be assessed until there is a reevaluation year. Track them to see if they are worth assessing and then we can discuss it prior to the reevaluation year.
- g. Supervisor Report
 - i. County Meeting on the 22 nd and in July the Town of Bridge Creek will host the meeting
 - ii. Grant Availability
 - iii. Air BNB Registration in the Town for the agenda next month with safety rules.

16. Previous Discussed Business (Discussion, Action, Approval)

- a. Fire Permit Fine Ordinances: Giving the Police department the ability to cite people without the proper fire permit.
 - i. Group Text Message with the fire permits with Fire Wardens. Double copies of Permits. Permit holders will still need to call for the burn levels.
 - ii. Katherine Gaulke with the motion to table the Fire Permit Fine Ordinance for next month and Jayson Kaeding with the second. All Yes, Motion Carried.
 - iii. Jayson Kaeding and Scott Gerike will look at getting new fire permits books for the fire wardens.
- b. Discussion and Action Ordinance 81524 Road Damage
 - i. Ricky Strauch with an update with citation, a new ordinance to help with enforcement on the next month's agenda.
 - ii. Katherine Gaulke with the motion to table it for next month on the action and Jayson Kaeding with the second. All yes. Motion Carried.

17. New Business (Discussion, Action, Approval)

- a. Discussion, Action and Approval of Sealed Bids for Seal-Coating per the newspaper ad
 - i. We are going based on the lowest bid.
 - ii. Katherine Gaulke with the motion to accept \$59,674.00 from the Fahrner Sealed Bid and Scott Gerike with the second. All yes. Motion carried.
- b. Discussion, Action and Approval of Sealed Bids for Mirco-Surfacing seal coating per the newspaper ad
 - i. Katherine Gaulke with the motion to accept Fahrner bid for \$94,013.33 for Brunzil road and \$98,133.84 Kelly Rd and Scott Gerike with the second. All Yes. Motion Carried.
- c. Discussion, Action and Approval for New and Renewals for Alcohol License Applied Retailers License Alcohol License for the Following Establishments:
 - i. Mike's Buckhorn Bar – Class B Beer and Class B Liquor License
 - ii. Sconnies Sports Bar and Bowl – Class B Beer and Class B Liquor License
 - 1. They would like to open on June 1st, 2025. We need to approve the license for a month earlier as the license runs from July 1, 2025 – June 30, 2026.
 - 2. Katherine Gaulke motion to approve the Class B beer and Class B Liquor License from July 1, 2025 to June 30, 2026 for Mike's Buckhorn Bar and Sconnies Sports Bar and Bowl. Jayson Kaeding with the second. All Yes. Motion Carried.
 - 3. Katherine Gaulke to motion approve the Class B beer and Class B Liquor License for Sconnies Sports Bar and Bowl for June 1, 2025 to June 30, 2025. Jayson Kaeding with the second. All Yes. Motion Carried.
 - iii. TJ Morey Enterprises LLC- Unknown License type- waiting paperwork
 - iv. Augusta Sportsmen's Club – Class B Beer and Class B Liquor License
 - 1. Waiting on paperwork. None at this time turned into the clerk.
- d. Discussion, Action and Approval of Municipal Emergency Operations Plan. The County sent down an updated version of the plan, the town board needs to review and make changes as needed and adopt for the website.
 - i. The clerk emailed out the updated copy and the board reviewed it.
 - ii. Katherine Gaulke motion to approve the Municipal Emergency Operations Plan as written and William Jacob with the second. All Yes. Motion Carried.
- e. Discussion, Action and Approval regarding the fire number on Bartig Road and Lady Bug Lane as discussed in the October 17, 2024 Clerk Report And February meeting under Transportation..
 - i. Mailboxes were at the end of the road on Bartig. Concern was that Emergency services could not find them. Lady Bug Lane is filed with the State in the Roads. Rod Eslinger has been contacted. Scott Gerike will contact the concerned citizens.
 - ii. Katherine Gaulke makes the motion to table for next month's meeting and Jayson Kaeding with the second. All Yes. Motion Carried.
- f. Discussion, Action, Approval of a Back up for the Google Domain Quote: 86.40 per a user/year.
 - i. Seven board members with accounts on the Google Domain.
 - ii. Katherine Gaulke with the motion to accept the Google Domain Back for all users as presented and Jayson Kaeding with the second. All Yes. Motion Carried.
- g. Discussion, Action, Approval of the Building Information Ordinance: Updated better version.
 - i. Scott Gerike makes the motion to table the Building Information Ordinance for next month. Jayson Kaeding with the second. All yes. Motion Carried.
 - ii. Ask the attorney regarding if the area isn't zoned could we still pass this ordinance.
 - iii. Katherine Gaulke will contact the Town Association with questions.
 - iv. Ricky Strauch will contract the county regarding the ordinance
 - v. The Clerk will contact the attorney regarding questions for this ordinance.
- h. Discussion, Action, Approval of the Beaver Trapping Contract Services for the Town
 - i. The Prices would like to continue their contract for trapping beavers in the Town.
 - ii. Katherine Gaulke with the motion to approve the Beaver Trapping Contract with the Prices for \$700.00. Jayson Kaeding with the second. All yes. Motion Carried.

- i. Discussion, Action, Approval of the Comprehensive Plan Committee's next steps regarding non-conforming structures, possible setback if any for building placement, and creating of additional maps.
 - i. Up to Date mapping data.
 - ii. The committee will work hand in hand with the County. This would give the Town the ability to control housing developments, licenses, help the assessor, etc.
 - iii. They would work in hand with the County.
 - iv. Carol Peuse as Chair of the Committee needs next steps.
 - v. Katherine Gaulke with the motion to approve of the Comprehensive Plan Committee's next steps regarding non-conforming structures, possible setbacks if any for building placement, and creation of additional maps. Katherine Gaulke rescinded the motion and made a new one.
 - vi. Katherine Gaulke makes the motion for the Planning committee to work with Eau Claire County Plan and Development on any holes regarding the comprehensive plan, possible setbacks if any for building placement and make a more detailed map regarding non-conforming structures in particular. William Jacobs with the second. All yes. Motion carried.
- j. Discussion, Action, Approval of the Spectrum Service for the Town Hall- town agreed to one year and to review it this year. Possibly removing the landline into the hall since it isn't used, etc.
 - i. Jayson Kaeding with the motion to approve the Spectrum Phone Service for the second year. Katherine Gaulke with second. All Yes. Motion Carried.
 - ii. Katherine Gaulke Makes a motion to approve the Spectrum Internet service for the Town hall and Jayson Kaeding with the second. All Yes. Motion Carried.
 - iii. Katherine Gaulke makes the motion to move Clerk Pettis' work phone to be transferred from Spectrum to Google Voice once it dies as it isn't holding a charge anymore for very long. Jayson Kaeding with the second. All yes. Motion carried.

18. Upcoming Meetings/Events and Agenda Items:

a. Monthly Meeting: May 15 board meeting, BOR May 22, June 19.

i. BOR Meeting will be Katherine Gaulke , Ricky Strauch, and William Jacobs.

19. Adjournment 8:26pm

a. Katherine Gaulke with the motion for adjournment at 8:26 pm and Jayson Kaeding with the second. All yes. Motion Carried.

~ Elizabeth Pettis, Clerk

TOWN OF BRIDGE CREEK

S9515 State Road 27

Augusta, Wi 54722

Board of Review

Thursday May 22, 2025

4:00 – 6:00 PM (Must be in session a minimum of 2 hours)

Bridge Creek Town Hall

Minutes

- 1. Call Board of Review to Order @ 4pm by Ricky Strauch**
- 2. Roll Call: Ricky Strauch , William Jacobs, Katherine Gaulke, and Jason Winters. Elizabeth Pettis as Clerk.**
- 3. Confirmation of Appropriate Board of Review and Open Meetings Notices**
 - a. Clerk Pettis stated it was placed in the Ad-Delite twice, posted at City of Augusta City Hall, Augusta Postal office and Town of Bridge Creek bulletin board. Finally it was placed on the Town Website as well in two places(Bulletin board and Agenda).**
 - b. Katherine Gaulke makes a motion to confirm the appropriate Board of Review and Open Book Notices and William Jacobs with the second. All Yes. Motion Carried.**
- 4. Select a Chairperson for Board of Review**
 - a. Ricky Strauch with the nomination for Katherine Gaulke as the Chair Person and William Jacobs with the second. All Yes. Motion Carried.**
- 5. Select a Vice-Chairperson for Board of Review**
 - a. Ricky Strauch with the nomination for William Jacobs as Vice-Chairperson and Katherine Gaulke with the second. All Yes. Motion Carried.**
- 6. Verify that Members have Met Mandatory Training Requirements**
 - a. Ricky Strauch and William Jacobs attended the Board of Review Training in Eau Claire Wi at the Florian Gardens on March 15, 2025.**
 - b. Training has been filed as required by the Clerk.**
- 7. Receipt of the Assessment Roll From the Assessor. The assessor has submitted the assessment roll to the Town of Bridge Creek, and the Clerk and the Assessor have acknowledged and signed the document.**
 - a. Confirmed that the Town has received the Assessment Roll and Signed the Document.**
- 8. Review the Assessment Roll and Perform Statutory Duties**
 - a. Examine the roll**
 - a. William Jacobs, Ricky Strauch , Katherine Gaulke , and Elizabeth Pettis all examined the roll.**
 - b. Correct description of calculation errors**
 - a. no calculation errors**
 - c. Add omitted property**
 - a. no add omitted property**
 - d. Eliminate double-assessed property**
 - a. no double-assessed property**
- 9. Discussion/Action – Certify all corrections of error under state law (sec 70.43, Wis Stats)**
 - a. No Corrections- No Action.**
- 10. Discussion/Action – Verify with the assessor that open book changes are**

included in the assessment roll.

a. The assessor reviewed the changes and they were included.

11. Allow taxpayers to examine assessment data

a. No Taxpayers to Examine

12. During the first two hours, consideration of:

a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause

i. None

b. Requests for waiver of the BOR Hearing allowing the property owner an appeal directly to circuit court

i. None

c. Requests to testify by telephone or submit sworn written statement

i. None

d. Subpoena requests

i. None

e. Act on any other legally allowed/required Board of Review Matters

i. None

13. Review Notices of Intent to File Objections

a. No Intent to File

14. Proceed to hear objections, if any, and if proper notice/waivers given unless scheduled for another date.

No Objections

15. Consider/act on scheduling additional Board of Review Date(s)

a. No additional date.

16. Adjourn

a. Ricky Strauch with the motion to adjourn the Board of Review meeting at 6:00 p.m. William Jacob with the second. All yes. Motion carried.

Elizabeth Pettis, Town of Bridge Creek Clerk

TOWN OF BRIDGE CREEK

S9515 State Road 27

Augusta, WI 54722

Minutes

Regular Monthly Meeting

Thursday June 19, 2025 @ 7:00 pm

1. Call Meeting to Order @ 7pm by Ricky Strauch
2. Roll Call: William Jacobs, Jay Kaeding, Katherine Gaulke, Scott Gerike, Juli Bethke, Elizabeth Pettis and Ricky Strauch.
3. Pledge of Allegiance
4. Citizen Comments:
 - a. Carol Peuse- Burning Permits
 - i. She shared a thought regarding the fire wardens on the south side of town. The North side should possibly have one.
 - b. Mark Karow- Building Notification
 - i. Regarding a letter to the board that is included in the board packet. Mark Karow read his letter to the board.
5. Approval of the **June 19, 2025** Agenda and Proper Posting
 - a. Katherine Gaulke to edit the agenda from April 17 to say June 19, 2025. William Jacobs with the second. All yes. Motion carried.
 - b. Clerk Pettis was asked where the agenda was posted. It was posted at the Augusta Post Office, Augusta City Hall, Bridge Creek Town Hall Bulletin Board, and two locations on the town's website. On Tuesday at 12:16pm it was reposted with the edits made. All the locations received the updated agenda on top of the old one.
 - c. Katherine Gaulke with the motion to approve the agenda and proper posting and William Jacobs with the second. All Yes. Motion Carried.
6. Approval of the Following Minutes:
 - a. **May 15, 2025 Regular Meeting**
 - i. Katherine Gaulke asked regarding her edits to the minutes for spelling and wording. Clerk Pettis approved the changes on the official copy.
 - ii. Katherine Gaulke with the motion to approve the May 15, 2025 Minutes as presented to the board. William Jacobs with the second to the motion with the changes made. All Yes. motion Carried.
 - b. **BOR Meeting Minutes**
 - i. Katherine Gaulke with the motion to approve the Board of Review Minutes as presented to the board. and William Jacobs with the second. 3- yes, 0-no and 2 abstained. Motion Carried.
 - ii. Jay Kaeding and Scott Gerike abstained due to not being present at the Board of Review Meeting.
7. Approval of Treasurer's Financial Report Ending **6/19/2025** Balances
 - a. Juli Bethke presented the Financial Report to the Town Board.
 - b. Katherine Gaulke with the motion to approve the Treasurer's Report as presented. Jay Kaeding with the second. All yes. Motion carried.
 - c. Katherine Gaulke asked that the Budget Report be included moving forward. Clerk Pettis printed and handed out the Budget Report.
8. Department Heads Reports Discussion Only
 - a. Recycling Dept.
 - i. Cement is a big improvement, Busy for the last 3 weeks.
 - b. Transportation Dept.
 - i. Discussions centered on temporarily assigning Al, the recycling attendant, to the road crew for a few days to assist with planned road work. A key point of discussion was determining Al's pay source, as he is typically a recycling center employee. It was noted

that Road Crew accounts have surplus funds due to a mild winter and low plowing overtime early in the year. Insurance concerns were also addressed.

- ii. Brunzil Road was chip sealed today using the chip sealer machine.
- iii. Chip sealing is a cost-effective measure.
- c. Monthly Police Report
 - i. Emailed to the Board.
- d. Fire Report
 - i. Katherine Gaulke presented to the board regarding the meeting. Ricky Strauch asked that all the board members be in attendance at the next meeting. Discussion was had regarding posting of agenda, agenda details, minutes, etc. The board looked over the Bylaws and discussed equalized value. Katherine Gaulke asked that the fire agenda has the Equalized Value Review added to it.
 - ii. The Town of Bridge Creek Board will have a Quorum at the next fire meeting- July 9th @ 8pm.
- e. Lake Report
 - i. May 14 Meeting- William Jacobs presented to the board. Fundraiser Golf Outing- no date at this time. There will be a lake tour of the sand traps on 24th at 5pm. Lake Mead is adding aerators. August 16, 2025 is the next meeting.
- f. Supervisor Report
 - i. Comprehensive Plan Update
 1. Carol Peuse presented to the board. Discussion regarding the maps, agricultural land, etc. Next step: Zone districts, different options for sections, Farmland Preservation, process of that happening, grandfathering of properties, vote from the board to start the zoning process, and then we would have joint meetings.
 2. Clerk Pettis asked if the May motion would meet the requirement. Carol Peuse stated that it would not.
 3. Items will be added to the next agenda- Clerk Pettis will contact Rod Eslinger to review the agenda item and get wording correctly. Letter from the board to County.
 4. Clarification discussion was had of what the agenda item would do for the Town.
 - ii. Process for adopting ordinances
 1. Jay Kaeding presented to the board regarding a multiple step process for adopting ordinances.
 2. Katherine Gaulke shared discussion points regarding multiple readings and what other towns do.
 3. Discussion points regarding transitions, forfeitures, multiple readings on new ordinances, and state statutes.
 - iii. Posting the agenda in the Ad-Delite
 1. Jay Kaeding wants the Agenda posted in the Ad-Delite. Discussion was had regarding the past history of the agenda, posting it, possible locations, and expenses that would be created.
 - iv. Recording of the minutes
 1. Jay Kaeding presented a recording of the minutes. Jay Kaeding would like to record the meetings. Discussion included record retention, why we would record, etc.
 - v. Discuss speed limit on Karow Rd
 1. Jay Kaeding presented a request for a speed study on Karow road as two people had called asking about it. The discussion included requirements, cost, and process.
 2. Jay Kaeding is going to call the Chief of Police regarding school zones and speed limits for Karow Road.
 - vi. Office Hours during business hours
 1. Jay Kaeding with the request for office hours and looking at additional time. Lengthy discussion on possible hours and when the Clerk could be reached. It

was stated in the discussion that the Clerk is currently working more hours than her part-time position states for the Town and answers her phone as much as she can. The importance of leaving a message was a point of discussion.

g. Clerk Report

- i. The Clerk is getting a good amount of public records requests. The mapping software is going great, getting a lot of data entered when she gets a chance. The clerk asked that the Building Notification ordinance gets updated as the applications are coming in strong.

9. Previous Discussed Business (Discussion, Action, Approval)

- a. Discussion, Action, and Approval regarding Fire Permit and getting hard copies per fire board discussion.
 - i. Jay Kaeding presented the bid to the board, 50 sheets per a year, requests regarding the permits, process of the permit, etc. Possible need of three copies as stated by Scott Gerike. The northeast section of the town is controlled by the DNR website.
 - ii. Scott Gerike will check with the Fire Chief regarding the permit needs and returning them.
 - iii. Katherine Gaulke questioned whether we need to get additional quotes. Discussion on the reasonableness of the quote.
 - iv. Katherine Gaulke made the motion to print a three copy form that has 250 copies at 179 dollars pending verification with the chief. Second by Scott Gerike. All Yes. Motion Carried.
- b. Discussion, Action and Approval regarding the fire number on Bartig Road and Lady Bug Lane.
 - i. Scott Gerike presented to the board the update regarding the Lady Bug Lane and the Bartig Road Fire Number situation. No other neighbors have requested this. The one family is requesting it changed. Scott Gerike said to leave it alone, change it to Lady Bug Lane, if they want it changed but they will endure all the cost of that name change. Discussion on road specification and if we change the name are we then responsible for the road? Legal possibility. The resident has the mailbox located on Bartig Road.
 - ii. Jay Kaeding makes the motion to table until further notice. Katherine Gaulke with the second. All Yes. Motion Carried.
- c. Discussion, Action, Approval Google Voice package upgrade from starter at \$10 to \$20 per a line to be able to do open records on the numbers. The current package only pulls part of the required items.
 - i. The Clerk and IT person did a test pull of the public records data and we were missing one part. To get that part the company stated we needed to upgrade to the next level.
 - ii. Katherine Gauke makes the motion to upgrade to the standard package. Scott Gerike with the second. All yes. Motion Carried.
- d. Discussion, Action and Approval for New and Renewals for Alcohol License Applied Retailers License Alcohol License for the Following Establishments:
 - i. Augusta Sportsmen's Club – Class B Beer and Class B Liquor License
 1. Katherine Gaulke makes the motion to approve the Augusta Area Sportsmen's Club for the Class B Beer and Liquor License. Scott Gerike with the second. All yes. Motion Carried
- e. Discussion, Action, Approval of the Building Notification Ordinance; amendment to fix the issues with the wording regarding Eau Claire County.
 - i. Katherine Gaulke made a motion to amend the ordinances to remove the part stated, "not required to be permitted through Eau Claire County". William Jacobs with the second. All Yes. Motion Carried. -This motion was void in the July 17, 2025 Meeting.
 - ii. Discussion was had regarding removing this statement and its effects on the community.

10. New Business (Discussion, Action, Approval)

- a. Discussion, Action and Approval regarding the Air BNB Registration in the Town and include safety rules.
 - i. Katherine Gaulke with the presentation to the board. An ordinance is proposed to address safety concerns and establish a registration fee for AirBNB properties, facilitating communication between emergency services and management, and requiring annual renewal.

- ii. Katherine Gaulke makes the motion to continue research and come back with Ordinance to review with the board. William Jacobs with the second. 2-No and 3-yes. Jay Kaeding and Scott Gerike voted "No" and William Jacobs, Katherine Gaulke, and Ricky Strauch with the yes. Motion Carried.
- b. Discussion, Action and Approval regarding the Public Record Request Fee and request form
 - i. Discussion was had who is sending them and how many.
 - ii. Katherine Gaulke made the motion to adopt the Public Records Request Form as presented by the clerk. Scott Gerike with second. All yes. Motion Carried.
 - iii. The clerk is asked to report back next month how this form is going and if there needs to be next steps taken.
- c. Discussion, Action and Approval regarding Public Nuisances Ordinance 19.04 Amendment for materials on roads.
 - i. Scott Gerike presented to the board regarding the 19.04 ordinance. Discussion regarding safety and proper dumping of manure, it was noted that this will affect the manure spreaders. Any horse drawn vehicles in the Town of Bridge Creek shall be equipped with manure catching devices. The owner of any domestic animals shall promptly dispose of manure in a sanitary manner and any excreta deposited by such animals on any public or private property.
 - ii. Scott Gerike made the motion to amend the ordinance 19.04 to reflect line 12 "along any town street in the Town of Bridge Creek and also add any horse drawn vehicles in the Town of Bridge Creek shall be equipped with manure catching devices". Katherine Gauke with the second. All yes. Motion carried. Roll call vote: Jayson Kaeding- yes, William Jacobs- yes, Katherine Gaulke- yes, Scott Gerike-yes, and Ricky Strauch-yes. All Yes. Motion Carried.
- d. Discussion, Action and Approval of traffic study and possible lower speed limit for Jack Pine Road. Residents are concerned about the 55 mph speed limit on it.
 - i. Clerk Pettis presented the signed petition from the community members for the Jack Pine Road speed reduction for safety.
 - ii. Katherine Gaulke makes the motion to approve a traffic study for Jack Pine Road and lower it to 45mph.
 - iii. Katherine Gaulke amended the motion to post the road at 45 mph if allowed without the traffic study. Jay Kaeding with the second. All Yes. Motion Carried.
- e. Discussion, Action, and Approval of Job Description for all Town Board Members. Official descriptions that meet the state statues for supervisors, chairperson, clerk, and treasurer.
 - i. Presented by Clerk Pettis. Discussion about adding in state statues and reviewing.
 - ii. Jay Kaeding with the motion to table for review until the next meeting. Katherine Gaulke will prepare a combination of the duties for clerk and treasurers. Second by Katherine Gaulke . All Yes. Motion Carried.

11. Upcoming Meetings/Events and Agenda Items:

- a. Town Board Meeting:
 - i. July 17, August 21, September 18, October 16, November 20, and December 18.
- b. Fire Board Meetings:
 - i. July 9

12. Prior to Adjournment it was brought to the board attention we need to go back to 8A agenda item- Recycling Center is Closed July 6th. No board member was available to run it that day.

13. Adjournment @ 9:55pm

- a. Jay Kaeding made the motion for adjournment at 9:55pm and Katherine Gaulke with the second. All yes. Motion Carried.

~ Elizabeth Pettis, Clerk

TOWN OF BRIDGE CREEK

S9515 State Road 27

Augusta, WI 54722

Minutes

Regular Monthly Meeting

Thursday July 17, 2025 @ 7:00 pm

1. Call Meeting to Order @ 7 pm by Ricky Strauch
2. Roll Call: Katherine Gaulke, Scott Gerike, William Jacobs, Jayson Kaeding, Juli Bethke, Elizabeth Pettis, and Ricky Strauch.
3. Pledge of Allegiance
4. Citizen Comments
 - a. Richard Rosen
 - i. Statement for support for resolution to explore county zoning.
 - b. Cathy Lea
 - i. Email was read regarding her support for the short term rental licenses and resolution to explore county zoning
5. Approval of the **July 17, 2025** Agenda and Proper Posting
 - a. Katherine Gauke made the motion to approve the July 17, 2025 Agenda and Proper Posting. William Jacobs with the second. All Yes. Motion Carried.
 - b. Clerk Pettis was asked about posting location and time. Clerk Pettis stated it was posted at the Augusta Post Office, Augusta City Hall, Bridge Creek Town Hall Bulletin Board, and two locations on the town's website on Saturday July 12, 2025. The supporting documents regarding the Ordinance and Resolution drafts were posted on the town website bulletin board.
 - c. Jay Kaeding asked that we add a fire committee situation item to the agenda per Robert's Rules of Order. Clerk Pettis stated that the State Statute stated that we can't take action on any item that isn't posted and noticed to the community members. Robert's Rules are guidelines and State law governs us and the Town can't break State Law: (Wis. Stat. § 19.84(2)).
6. Approval of the Following Minutes:
 - a. **June 19, 2025 Regular Meeting**
 - i. Katherine Gaulke made the motion to approve the June 19, 2025 Regular Board Meeting Minutes. Scott Gerike with the second. All Yes. Motion Carried.
7. Approval of Treasurer's Financial Report Ending **7/17/2025** Balances
 - a. Juli Bethke presented the financial report to the Town Board.
 - b. Clerk Pettis presented the fix to the Fire Department budget if the Town Board wants to do it. In the October 29, 2024 budget hearing the Town gave the Augusta Bridge Creek Fire Department \$92,192 for Quarterly Payment and \$ 12,000 for the brush truck. The Fire Department has \$94,248 in the unapproved budget. The Town has paid to this date \$59,658 (\$19,886x3) and budget stated that we need to pay \$69,144 (\$92,192 budget amount / 4 qt payments = \$23, 048 per check; we've paid 3 quarters \$23,048 x 3). Discussion was had about how \$92,192 was in the fire budget when the Town agreed to last year's amount plus \$5,500. Clerk Pettis explained that an estimate of 2% fire dues were added in that amount as well which is reimbursed and doesn't need to be included as an expense; which saved us from having to find more money for the unapproved budget. Katherine Gaulke stated what items increased between the two budgets.
 - c. The Town Board asked the Clerk Pettis to create a budget amendment for the fire budget adjustment. A special meeting will be called for a budget amendment to give the fire department the \$1,460.80 from the unapproved budget due to having an agreement of 60% in the joint fire department bylaws. Katherine Gaulke stated the Town has proposed a process to prevent unapproved in the future; Town will receive fire budget in Sept 2025 and Town Board will be signing off on the amount prior to the joint fire abroad approving and placing in the budget for electors.
 - d. Katherine Gaulke made a motion to write a check for \$9,486 to the fire department and Scott Gerike with the second. All Yes. Motion Carried.

- e. Katherine Gaulke with the motion to approve the Financial Report as presented to the Board. William Jacobs with the second. All yes. Motion Carried.

8. Department Heads Reports Discussion Only

- a. Recycling Dept.
 - i. Al Reetz stated the recycling is really busy. Asked for a sticker for the window in the vehicles. How would it be enforced? Why are we the only town that takes garbage?
 - ii. Discussion on expenses on dumpster and possible raising the price of dumping trash. The Clerk and Treasurer will check the expense and revenue amounts.
 - iii. Illegal dumping during the week- picture emailed to board.
- b. Transportation Dept.
 - i. Scott Kirckoff is absent- Report was shared to the board. Clerk Pettis read the report. Fahrner asked to pay the microsurfacing bid payment. Discussion was had regarding the Yoder Road culverts and wash out. Citizens made Clerk Pettis aware on July 4 that the rain cleared out culverts on Yoder Road. The Road Master reviewed that damage and placed signs up until repairs could be made.
- c. Monthly Police Report
 - i. Emailed out to the Board. Horse shoe citations were discussed.
- d. Fire Report
 - i. Katherine Gaulke shares the National Night Out August 5, 2025 at the Community Center. Equalized Values were sent out and they will review it next month. Possible redoing the bylaws. The Board asked about the \$10,000 spending amount in the bylaws. The Clerk asked about when bylaws are going to be reviewed. The Board plans to wait until after the Equalized Value happens.
 - ii. The Town Board discussed the last couple fire board meetings and the tensions that ran high. The town feels that we didn't do anything wrong. Discussion was had regarding the minutes and our expectation regarding the minutes. Clerk Pettis did type minutes for the last meeting and offered them to the Fire Chief but stated there was no pressure for them to use them. The Town Board would like to see more details so everyone knows what is going on and clear up misunderstandings.
- e. Lake Report
 - i. William Jacobs gave the report to the Board, lake association annual picnic meeting is next month
- f. Supervisor Report
 - i. Discuss advance notice of road repair and closures:
 - 1. Fahrner decided when road was done and Scott Gerike asked that flyers get sent out to residents. The Road Crew gave residents a heads up as they passed through the chip machine.
- g. Clerk Report
 - i. Clerk Pettis attended classes this week and we have some important updates that need to be done. A fake "Media" company was shut down; this should slow public records requests.
 - ii. A citizen did email Clerk Pettis and asked that the website have corrections be made to it. Also another citizen asked that the draft ordinance be more organized for easy reading. Chairman Strauch received the same request. Website corrections made by Laura and Clerk Pettis reorganized the bulletin board on the website.

9. Previous Discussed Business (Discussion, Action, Approval)

- a. Discussion, Action, Approval of the Building Notification Ordinance; repeal and adopt a clear version.
 - i. Katherine Gaulke presented to the board regarding the building notification and changes that were proposed. Both updated copies for readings are available to the public on the Town of Bridge Creek Bulletin Board.
 - ii. Town Board discussion was that we are going to try to change the ordinance, post it, and then at the next meeting adopt it.

- iii. Katherine Gaulke with the motion to void the motion to remove Eau Claire County section to ordinance 17.006 that was made at the last monthly meeting and Jay Kaeding with the second. Roll call vote- Katherine Gaulke-yes, Scott Gerike-yes, William Jacobs-yes, Jay Kaeding-yes, Ricky Strauch-yes. All yes. Motion Carried.
 - b. Discussion, Action and Approval regarding the Air BNB Registration/Ordinance-Register of AIR BNB with the town.
 - i. Katherine Gaulke presented to the board why this is needed, explaining how it is set up, enforcement, and expectation.
 - ii. No Action Taken- Clerk Pettis updated the website for the second reading.
 - c. Discussion, Action and Approval regarding the Public Record Request Ordinance- Policy regarding public records
 - i. Katherine Gaulke makes the motion to waive the first reading and go to the second reading. Jay Kaeding with the second. All yes. Motion carried
 - ii. Katherine Gaulke makes the motion to waive the second and the adoption of ordinance 15.08. Scott Gerike with the second. Roll call vote- Katherine Gaulke-yes, Scott Gerike-yes, William Jacobs-yes, Jay Kaeding-yes, Ricky Strauch-yes. All yes. Motion Carried.
 - d. Discussion, Action and Approval regarding Public Nuisances Ordinance 19.04 review the amendment and adopt.
 - i. Scott Gerike presented and asked for an edit to the ordinance after the changes were submitted at the last meeting. Scott Gerike requested it to say roadway instead of town road.
 - ii. Katherine Gaulke with the motion to waive the first reading and move to the second reading. The second was made by Scott Gerike. All yes. Motion carried.
 - iii. Katherine Gaulke with motion to adopt Ordinance 19.04 with the change to roadway instead of town road and William Jacobs with the second. Roll call vote: Katherine Gaulke-yes, Scott Gerike-yes, William Jacobs-yes, Jay Kaeding-no, Ricky Strauch-yes. Results: 4-yes and 1-no. Motion Carried.
 - e. Discussion, Action, and Approval of Job Description for all Town Board Members. Official descriptions that meet the state statues for supervisors, chairperson, clerk, and treasurer.
 - i. Katherine Gaulke with the motion to table next month. William Jacobs with the second. All yes. Motion Carried.
 - f. Discussion, Action, and Approval of Jack Pine Road Speed Reduction
 - i. Katherine Gauke presented the Ordinance to the board.
 - ii. Katherine Gauke makes the motion to waive the first reading and move to the second reading. Jay Kaeding with the second to the motion. All yes. Motion Carried.
 - iii. Katherine Gaulke makes the motion to waive the second reading and to adopt ordinance 4.20. William Jacobs with the second to the motion. Roll call vote: Katherine Gaulke-yes, Scott Gerike-yes, William Jacobs-yes, Jay Kaeding-yes, Ricky Strauch-yes. All yes. Motion Carried.

10. New Business (Discussion, Action, Approval)

- a. Discussion, Action, and Approval of Resolution to explore zoning
 - i. This is several steps before we even get to Zoning. It is exploring the possibility.
 - ii. Carol Peuse shared her thoughts and the process.
 - iii. Katherine Gaulke makes the motion to waive the first reading and move to the second reading. Scott Gerike with the second. All yes. Motion Carried.
 - iv. Katherine Gaulke made the motion to waive the second reading and adopt the Resolution 2025-2 to explore zoning. William Jacobs with the second. Roll call vote: Katherine Gaulke-yes, Scott Gerike-yes, William Jacobs-yes, Jay Kaeding-yes, Ricky Strauch-yes. All Yes. Motion carried.
- b. Discussion, Action, and Approval of Code of Ethic for the Town Board
 - i. Katherine Gaulke made the motion to table for next month and Scott Gerike with the second. All yes. Motion Carried.
- c. Discussion, Action, and Approval of Purchasing Policy for the Town

- i. Katherine Gauke made the motion to table for the next month and Jay Kaeding with the second. All yes. Motion carried.
 - d. Discussion, Action, and Approval of Resolution for beverage license fee and appeals process
 - i. Katherine Gaulke presented the resolution 2025-3. This is the reading 1 for this Resolution.
 - ii. Katherine Gaulke made the motion to waive the first reading and go to the second reading. Scott Gerike with the second. All Yes. Motion Carried.
 - iii. Katherine Gaulke made the motion to waive the second reading and adopt resolution 2025-3. Jay Kaeding with the second. Roll call vote: Katherine Gaulke-yes, Scott Gerike-yes, William Jacobs-yes, Jay Kaeding-yes, Ricky Strauch-yes. All Yes. Motion Carried.
 - e. Discussion, Action, and Approval of Ordinance 18.03 Liquor License repeal and update due to changes for approval and process
 - i. Ordinance 18.03 was presented to the board by Katherine Gaulke. This is first reading and updates were made to include Act 73. Clerk Pettis stated that in Clerk Class it was stated Town's should add wording regarding "dancing"- Clerk Pettis clarified it be regarding the adult dancing establishment; it might be included in the adult establishment ordinance, it will need to be reviewed.
 - ii. Discussion was had regarding the 300' from a school or a church which is also covered in one of our ordinances. It will also need to be reviewed.
 - iii. No Action Taken. Next month will have a second reading and possible adoption.

11. Upcoming Meetings/Events and Agenda Items:

- a. Town Board Meeting:
 - i. August 21, September 18, October 16, November 20, and December 18.
- b. Fire Meetings: All Fire Meetings moving forward may have a Town Board Quorum present. No Action to be taken on part of the Town Board.
 - i. August 13, Sept 10, October 8, November 12, and December 10.
- c. Comprehensive Plan meetings need to be added.

12. Adjournment @ 9:45 pm

- a. Katherine Gaulke made the motion to adjourn at 9:45pm and Jay Kaeding seconded the motion. All Yes. Motion Carried.

~ Elizabeth Pettis, Clerk

TOWN OF BRIDGE CREEK

S9515 State Road 27

Augusta, WI 54722

MINUTES

Regular Monthly Meeting

Thursday August 21, 2025 @ 7:00 pm

1. Call Meeting to Order @ 7:00pm
2. Roll Call: Katherine Gaulke, Scott Gerike, William Jacobs, Jayson Kaeding, Juli Bethke, Elizabeth Pettis, and Ricky Strauch.
3. Pledge of Allegiance
4. Citizen Comments
 - a. Cathy Lea
 - i. Support for the short term rental ordinance.
5. Approval of the **August 21, 2025** Agenda and Proper Posting
 - a. Clerk Pettis was asked about posting location and time. Clerk Pettis stated it was posted at the Augusta Post Office, Augusta City Hall, Bridge Creek Town Hall Bulletin Board, and two locations on the town's website on Saturday August 16, 2025.
 - a. Katherine Gaulke with the motion to approve the agenda and proper posting and William Jacobs with the second. All yes. Motion Carried.
6. Approval of the Following Minutes:
 - a. **July 17, 2025 Regular Meeting**
 - i. Katherine Gaulke with the motion to approve the July 17, 2025 Minutes as presented and William Jacobs with the second. All yes. Motion Carried.
7. Approval of Treasurer's Financial Report Ending **8/21/2025** Balances
 - a. Juli Bethke presented the financial report to the board
 - b. 9941 is the sale money from the old shop
 - c. Delinquent Taxes
 - i. The Treasurer is asking how to move forward with delinquency.
 - ii. Discussion was regarding adding fees or talking to the attorney. Discussion was also had that we should have a policy. Another letter to the people and search possible addresses.
 - d. Katherine Gaulke with the motion to approve the Treasurer's Financial Report as presented. Jay Kaeding with the second. All yes. Motion Carried.
8. Department Heads Reports Discussion Only
 - a. Recycling Dept.
 - i. Al Reetz stated it is going good and filling one dumpster
 - ii. Recycling Rate sheet update
 1. Discussion was had regarding rates and put on the agenda for the next meeting.
 - b. Transportation Dept.
 - i. Scott Kirchoff is going good. Culverts on Yoder are holding up and we received the report of culverts to be fixed. Funding through the county with the Bridge Fund.
 - ii. The board told Scott Kirchoff about the grants available to the town.
 - iii. Xtreme Klean Concrete Change Order Request/ Payment- **Discussion, Action, and Approval.**
 1. The board discussed the change order.
 2. Katherine Gaulke motioned to approve the 500 dollars change order and issue them the check for payment and Jay Kaeding with the second. All yes. Motion Carried.
 - c. Monthly Police Report
 - i. Chief O' Brien at the City of Augusta Police Department- emails a monthly report to the board- this is the board's chance to highlight items from it.
 1. Discussion regarding how ordinance, updated contract, and asking Officer Staber to come to the board meeting.
 - d. Fire Board Representative Report

- i. Two Representatives share information from the fire meeting and items that need review through a future agenda item.
 1. Katherine Gaulke updated the board on the meeting discussion with Ricky providing supporting information as well.
 2. Equalized Value for 2026 Budget Year- **Discussion, Action, and Approval.**
 - a. 300,000 for the Town and 100,000 for the City. The Town will be 60% and the City will pay 40%.
 - b. Katherine Gaulke made a motion to accept the 60% equalized Value for the 2026 budget year for the fire department. Scott Gerike with the second. Roll Call Vote: Ricky Strauch-yes, Katherine Gaulke-yes, Scott Gerike-yes, William Jacobs-yes, and Jayson Kaeding-yes. All Yes. Motion carried
 3. Bylaw \$10,000 spending amount, Town asked for a purchased policy. It was asked if we should update the bylaws. Any change would have to be discussed with the City and the Town in a joint meeting. Ricky will talk to the City of Augusta to add words to the bylaws.
- e. Lake Committee Representative Report
 - i. William Jacobs with the presentation to the town, the budget was approved, and the rental of the pavilion is struggling with the roof missing. \$7,000 to put a roof on the pavilion and people donated money to it. Sept 13. at 8 am they are building the roof. Golf outing this weekend.
- f. Supervisor Report
 - i. WTA training and convention
 1. Classes available for the supervisors. Sept. 12-14. William Jacobs can go on the Monday date: #2 ordinances, Fire Dues, and recycling rules.
- g. Planning Committee
 - i. Carol Peuse has discussed with Rod Eslinger with Planning Development. Sept. 3rd at 7:00pm- trimeeting located here and the public is welcoming. How many meetings a month? Planning Committee, Eau Claire County Planning and development, and the Town Board would be present. Agenda will be posted just like the Town's Agenda.
 - ii. Clerk Pettis lays out the timeline for newspaper posting. Discussion regarding misinformation. Carol Peuse will set the meeting for Sept. 3 at 7:00pm.
- h. Clerk Report.
 1. Fire Numbers-Non payment-
 - a. letter sent- it is on the tax payer to get this done.
 2. Credit Card Payments-
 - a. Community Member request for it, do we want to have something? The board discussed different payment options. The Town Board is not interested at this time.
 3. Set Date for Budget Hearing Meeting
 - a. Sept. 22 at 5pm, Oct. 20 @ 5pm and set the budget and levy with electors at Oct. 27 @ 7pm.
 4. Building Notification Posters for one year.
 5. Updating Forms/Website used in the Clerk Office- rentals agreement, review and change the website information- example culverts.
 6. Snow Plowing agreements updated and sent off this week for signing and returned in September.
 - a. Sending them out- board is okay with them.
9. Previous Discussed Business (Discussion, Action, Approval)
 - a. Discussion, Action, Approval of the Building Notification Ordinance; repeal and adopt a clear version as presented in the last two meetings. 8.03 Ordinance
 - i. Discussion was had that we are the middle man to pass this information to the assessor.
 - ii. Katherine Gaulke with the motion to adopt the Ordinance 8.03 as presented and William Jacobs with the second. Roll Call Vote: Ricky Strauch-yes, Katherine

Gaulke-yes, Scott Gerike-yes, William Jacobs-yes, and Jayson Kaeding-yes. All Yes.
Motion carried.

- b. Discussion, Action and Approval regarding the Short-Term Rentals Registration/Ordinance-Register of Short-Term Rentals with the town. 8.04 Ordinance.
 - i. Discussion regarding the short term rentals and how that helps the Town. Discussion on how this is different from the Room Tax
 - ii. Katherine Gaulke makes the motion to adopt the Ordinance 8.04 as presented. Jay Kaeding with the second. Roll Call Vote: Ricky Strauch-yes, Katherine Gaulke-yes, Scott Gerike-yes, William Jacobs-yes, and Jayson Kaeding-yes. All Yes. Motion carried
- c. Discussion, Action, and Approval of Job Description for all Town Board Members. Official descriptions that meet the state statutes for supervisors, chairperson, clerk, and treasurer.
 - i. Katherine Gaulke makes the motion to approve the Job Descriptions as presented. William Jacobs with the second. Roll Call Vote: Ricky Strauch-yes, Katherine Gaulke-yes, Scott Gerike-yes, William Jacobs-yes, and Jayson Kaeding-yes. All Yes. Motion carried
- d. Discussion, Action, and Approval of Code of Ethics for the Town Board; come from the state statutes.
 - i. Katherine Gaulke with the motion to approve the Code of Ethics for the Town Board and Scott Gerike with the second. Roll Call Vote: Ricky Strauch-yes, Katherine Gaulke-yes, Scott Gerike-yes, William Jacobs-yes, and Jayson Kaeding-yes. All Yes. Motion carried
- e. Discussion, Action, and Approval of Purchasing Policy for the Town- updates to the current procurement policy
 - i. Katherine Gaulke with the motion to approve the Purchasing Policy as presented and William Jacobs with the second. All yes. Motion Carried
- f. Discussion, Action, and Approval of Ordinance 19.03 Liquor License repeal and update due to changes for approval and process. Ordinance 18.03
 - i. Katherine Gaulke with the motion to adopt the Ordinance 18.03 as presented and Scott Gerike with the second. Roll Call Vote: Ricky Strauch-yes, Katherine Gaulke-yes, Scott Gerike-yes, William Jacobs-yes, and Jayson Kaeding-yes. All Yes. Motion carried

10. New Business (Discussion, Action, Approval)

- a. Discussion, Action, and Approval of Municipal Code of Ordinance Item.
 - i. Discussion regarding what the Code is and when to process it. Katherine Gaulke offered to start the process. The Town Board agrees that this is a good thing to have.
- b. Discussion, Action, and Approval of Controlled Access Agreement with the County, needs to be reviewed and signed.
 - i. Katherine Gaulke makes the motion to approve the Controlled Access Agreement with Ricky and Elizabeth signing it. William Jacobs with the second. All Yes. Motion Carried.
- c. Discussion, Action, And Approval of Budget Amendment: Resolution 2025-4
 - i. Moving budget money from the General Government to Public Safety.
 - 1. Katherine Gaulke with the motion to Adopt the Resolution 2025-4 as presented and Scott Gerike with the second. Roll Call Vote: Ricky Strauch-yes, Katherine Gaulke-yes, Scott Gerike-yes, William Jacobs-yes, and Jayson Kaeding-yes. All Yes. Motion Carried.

11. Upcoming Meetings/Events and Agenda Items:

- a. Items for the next agenda
 - i. Recycling Fees Updated
 - ii. Purchasing Equipment for Debt
 - iii. Municipal Code Chapter 1
 - iv. Bylaw Update
 - v. Fire Budget
 - vi. Police attendance at the next meeting
 - vii. Road Tour discussion and not an agenda item
- b. Town Board Meeting:
 - i. September 18, October 16, November 20, and December 18.

- c. Fire Meetings: All Fire Meetings moving forward may have a Town Board Quorum present. No Action to be taken on part of the Town Board.
 - i. Sept. 10, October 8, November 12, and December 10.
- d. Comprehensive Plan to explore Zoning Meetings:
 - i. September 3, 2025 at 7 pm.

12. Adjournment

- a. Katherine Gaulke at 9:28 pm and Jay Kaeding with the second. All yes. Motion Carried.

~ Elizabeth Pettis, Clerk

TOWN OF BRIDGE CREEK

S9515 State Road 27

Augusta, WI 54722

Minutes

Regular Monthly Meeting

Thursday September 18, 2025 @ 7:00 pm

1. Call Meeting to Order @ 7pm by Ricky Strauch
2. Roll Call: Scott Gerike, Katherine Gaulke, William Jacobs, Jay Kaeding, Juli Bethke, Elizabeth Pettis, and Ricky Strauch.
3. Pledge of Allegiance
4. Citizen Comments
 - a. None
5. Approval of the **September 18, 2025** Agenda and Proper Posting
 - a. Katherine Gauke with the motion to approve the September 18, 2025 after confirming with Clerk Pettis regarding posting. William Jacobs with the second. All yes. Motion carried.
6. Approval of the Following Minutes:
 - a. **August 21, 2025 Regular Meeting**
 - i. Katherine Gaulke made the motion to approve the minutes with edits presented and Scott Gerike with the second. All yes. Motion carried.
7. Approval of Treasurer's Financial Report Ending **9/18/2025** Balances
 - a. Juli Bethke presented the Financial Report.
 - b. Katherine Gaulke asked for the total loan amounts owed by the Town to be included on the monthly financial report.
 - c. Discussion regarding the bills and payments.
 - d. Katherine Gaulke with the motion to approve the financial report as presented with possibly changing it to increase with the adjustments to the insurance policy. Scott Gerike with the second. All Yes. Motion Carried.
 - e. CD is due: Discussion regarding the CD with reinvestment, possible splitting the amount or keeping together.
 - f. Katherine Gaulke motioned to reinvest the CD for 5 months and Scott Gerike with second. Roll Call: Ricky-yes, Katherine-yes, Scott-yes, Will-yes, and Jay-yes. All Yes. Motion Carried.
 - g. Delinquent Taxes:
 - i. Discussion was had regarding these taxes and the given date of October 9, 2025, then a possible letter from the attorney. Delinquent Tax Policy is a possibility in the discussion. Katherine Gaulke to propose a Delinquent Tax Policy at the next board meeting.
8. Department Heads Reports Discussion Only
 - a. Recycling Dept.
 - i. Al Reetz presented: all is going well, the green dumpster was over full.
 - b. Transportation Dept.
 - i. Scott Kirchoff will present any topics that the board needs to know about that fall under his preview as Road Supervisor.
 - ii. Repairing the Recycling front area would be an additional 1,000 dollars. It would be a recycling fund expense.
 - c. Monthly Police Report
 - i. Chief O' Brien at the City of Augusta Police Department- emails a monthly report to the board- this is the board's chance to highlight items from it.
 1. All related to 9A items:
 - a. Katherine Gaulke with the motion to bring items from 9A up to discuss during this section and William Jacobs with the second. All Yes. Motion Carried.
 - d. Fire Board Representative Report
 - i. Two Representatives share information from the fire meeting and items that need review through a future agenda item.
 1. Katherine Gaulke with the motion to bring items from 10d up to discuss during this section and Scott Gerike with the second. All yes. Motion Carried.
 - e. Lake Committee Representative Report

- i. William Jacobs stated the next meeting is in September. 24, 2025 at the Town of Bridge Creek Hall. The Lake Eau Claire County Park pavilion looks beautiful! Thanks to all who helped.
- f. Supervisors Report
- i. The Town Supervisors will send items to the Clerk that need to be discussed if they need to be agenda items.
 - 1. Discussion was had regarding the posting of agenda items; Jay Kaeding was frustrated with items he submitted not being added to the agenda for discussion. Clerk Pettis stated that she took Saturday off for a family event and the agenda was created and posted Monday morning. Jay Kaeding's request was sent after 10 pm the Monday before the board meeting and was received by the Clerk Tuesday morning, it was then forwarded to the Chair for review. This is the process that the Clerk follows. She receives requests and forwards them to the Chair, who reviews and decides what's added to the agenda; in general, amendments to posted agendas are only done for emergencies. Due to timing and to not waste taxpayer money with reposting the September agenda, the September agenda was not changed; however, Kaeding's request will be added to the October agenda. Kaeding's agenda request is to discuss a potential monetary donation to the Town. Clerk Pettis encouraged supervisors to research when/if donations can be accepted prior to the next board meeting and stated a donation policy may be needed before any donation can be accepted.
 - 2. Discussion was had that all agenda item requests need to be sent to Clerk Pettis by 9am the Saturday before the monthly board meeting to be considered for addition to the agenda by the Chair. This allows for the agenda to be posted Saturday afternoon for community transparency and research by citizens for public comment at the scheduled monthly Thursday meeting. Please include all your research with the agenda items so Clerk Pettis can get that out to the rest of the Town Board.
- g. Planning Committee
- i. Carol Peuse presented the meeting overview with the Town of Bridge Creek, Eau Claire County Planning and Development. The next steps and what needs to be done for the next meeting which includes: Land Use Map will be overlaid with County map area. Grandfather of building uses was also discussed.
 - ii. Citizen's Comments from the meeting: surveys, Ad Delite, no for zoning, and items not addressed.
 - iii. September 28, 2025 is the pork dinner at the Fire Station and Allegiance is also meeting that night.
 - iv. The board asked regarding law and ordinance- it is alternate selection and not required. Different insurances that are offered.
 - v. Scott Gerike presented his research on law and ordinance insurance.
 - vi. The next Plan Committee meeting October 22nd will review potential problems, advantages, disadvantages, and review the overlay map. It will be important to review how the overlay impacts areas, in particular nonconforming structures and use. A process needs to be discussed to notify people regarding what being zoned residential means and what all non-conforming conditions might be with ample time for the resident to notify the Town to become grandfathered. Gaulke and Gerike will be unable to attend the October 22nd meeting.
- h. Clerk's/Treasurer's Report
- 1. Fire Number- reviewing fire numbers, finding some incorrect numbers in the community. One has been found and corrected this month. Asking residents to check their fire number sign against their November Tax Bill.
 - 2. Contact List for Parcels- November Newsletter will have a request for parcel contact information from the owners.
 - 3. Short-Term Rentals registrations - 2 out of four have been returned already.
 - 4. Building Notifications- asking the community to call the Eau Claire County Planning and Development prior to contacting the Town to understand if they need to complete the County Building Permit process or any additional requirements by the County.
 - a. Supervisor Kaeding stated he received a call regarding phone booths as notification requirement, it was confirmed as they add value to a property. This one in question was moved from the property to another. Clerk Pettis stated that

it would require it to be removed from the prior property to the new property on the assessor's tax documentation.

5. Humane Officer- is out until February and Liz Berg will be filling in.

9. Previous Discussed Business (Discussion, Action, Approval)

- a. Discussion, Action, and Approval of updating the police contract/fire citations Ordinance- Meeting with Officer Staber regarding the police operations, fire citations, and ordinance enforcement in the Town of Bridge Creek. Includes in the drafting of an ordinance to citation fires that are not permitted, damage property, etc.
 - i. Discussion regarding services the Town would include: canvassing the Town for nuisance property; currently it is based on complaints received. Discussion regarding contact of residence. Scott Gerike will talk to Chief O' Brien regarding getting a Town specific board report. Discussion regarding ordinances and how they are shared to the police department- asking for them to be emailed to the Chief of Police, Officer Staber, and the Town Board.
 - ii. Officer Staber asked for the size of length on the horse shoes cleats and building notification poster posting bond amounts. Officer Staber asked to define what the cleat is for the horseshoe. The Board asked how the officers enforce the ordinances for horse shoe cleats, manure, etc. Welding the Drill-Teach on the entire surface of a carbonite shoe and not just three places on the shoes was a discussion with the board. A very vocal discussion was had regarding the horseshoes and damage to the roads. Jay Kaeding asked that the Town Board Supervisors tour the roads and show the damage that the shoes are causing, after he inspected the road by cutting into the road with a knife he feels the roads are improperly built as the horseshoes are wearing the roads rock down smooth; he believes the base layers are not properly done. No action was taken. It was stated that the board does a "Road Tour" yearly and the Town Road Supervisor completes the PASER rating review, where damage from cleats has been noted.
 - iii. As it related to the Fire Board meeting, the Town asked regarding having the Police Department take on the fire citations (a request from Fire Chief Williamson at the September Fire Board meeting); discussion regarding negligence fees for fire situations. Katherine Gaulke will draft an ordinance or resolution for board consideration next month; she has been researching what other towns do and presented the Town of Wheaton resolution on fees; Clerk Pettis will forward this resolution to all board members. The Town needs to provide the Police Department direction for the fire citations.
 - iv. Jay Kaeding made a motion to table the discussion for fire fees and citations to next month. Scott Gerike with the second. Roll Call Vote: Will- yes, Scott-yes, Jay-yes, Ricky- yes and Katherine- no. 4-yes, 1-no. Motion carried.
- b. Discussion, Action, and Approval: Proposed Municipal Code Chapter 1 Review and Feedback; New Ordinances & Policies included in Chapter 1 for board approval and action: 1.05 ORDINANCE AND RESOLUTION ADOPTION, AMENDMENT AND REPEAL and 1.11 INTERNET AND SOCIAL MEDIA POLICY (as stated in the proposed Chapter 1).
 - i. Katherine Gaulke presented to the board regarding a draft Chapter 1 and regarding 1.05 and 1.11 Ordinances. Discussion regarding the first reading and following Wisconsin state statues. How it is set up and naming the codes chapter. It was requested that all board members review Chapter 1 and give Clerk Pettis their feedback and changes. As was reviewed and decided at the August board meeting, the town has been working on a Municipal Code for years, and monthly a chapter or two will be given to the board to review and give feedback on. Once all chapters are written; they will be compiled and posted to the public for the formal municipal code review process. The draft Chapters are not enforceable until the entire municipal code is passed; as such, individual ordinances may need to be passed sooner.
 - ii. This was the first reading of proposed Ordinances 1.05 and 1.11. No Action. Once all 20 chapters are together then the Town will have a hearing for the public on Chapter 1 and the rest of the municipal code.
- c. Discussion, Action, and Approval: Ordinance No. 20.1: AN ORDINANCE ESTABLISHING GENERAL PENALTIES AND ENFORCEMENT PROCEDURES FOR VIOLATIONS OF TOWN ORDINANCES FOR THE TOWN OF BRIDGE CREEK.

- i. Katherine Gaulke presented the proposed ordinance to the board. This ordinance is needed to cover situations where an ordinance is violated and there is not a fee or penalty outlined in the ordinance. Supervisors had no questions and no action was taken. This was the first reading of proposed Ordinance 20.1. Supervisors are encouraged to review and submit edits to Clerk Pettis.
- d. Discussion, Action, and Approval of Recycling center operations will include: an additional green dumpster for the Recycling Center, GFL Contract review, and updating the fees for the Recycling Center.
 - i. Clerk Pettis and Katherine Gaulke presented the information regarding the recycling center.
 - ii. Katherine Gaulke made the motion to approve the new recycling rates effective immediately. William Jacobs with the second. All yes. Motion Carried.
 - iii. The Town Board took no action on the GFL Contract and the additional green dumpster.
- e. Discussion, Action, and Approval: Ordinance No. 7.01: AN ORDINANCE ESTABLISHING AND REGULATING THE SOLID WASTE AND RECYCLING PROGRAM FOR THE TOWN OF BRIDGE CREEK and fee setting for the Solid Waste and Recycling Center.
 - i. Katherine Gaulke presented draft Ordinance 7.01 to the board and asked that all edits be given to the Clerk. In the board's packet is the recycling contract with the County and information on the state recycling grant. The county is requesting to update these contracts in 2026. This is the first reading of draft Ordinance 7.01.

10. New Business (Discussion, Action, Approval)

- a. Discussion, Action, and Approval of Insurance Policy for the Town of Bridge Creek.
 - i. Discussion was had regarding the recommendations.
 - ii. Katherine Gaulke made the motion to increase the blanket policy from \$ 1,387,103 to \$1,563,605 and to increase the deductible from \$ 1,000 to \$2,500. Scott Gerike with the second. Roll call vote: Ricky-yes, Will-yes, Scott-yes, Katherine-yes, and Jay-yes. All yes. Motion carried.
- b. Discussion, Action, and Approval of Write off Policy; to clear up outstanding balances on the accounts
 - i. Katherine Gaulke made the presentation to the board regarding the draft Write off Policy. Background information was given to the Town Board.
 - ii. Scott Gerike makes a motion to approve the Write Off Policy with the numbers added in for board review and Jay Kaeding with the second. All yes. Motion carried.
- c. Discussion, Action, and Approval of the Augusta- Bridge Creek Fire Department Budget
 - i. Katherine Gaulke presented the budget as discussed at the Fire Department meeting.
 - ii. \$107,572.80 is the year amount that is being asked for and that amount is 60% of the fire department expense budget.
 - iii. Katherine Gaulke with the motion to approve the fire department expense budget as presented to the board. Scott Gerike with the second. All yes. Motion Carried.
- d. Discussion, Action, and Approval of the Augusta-Bridge Creek Fire Department Bylaws Update as it relates to spending amount, updated wording, changes review for the bylaws, any additional changes, and possible attorney review.
 - i. Discussion on the update to the bylaws and the wording, address the additional items that should be added, and cost of these services. Bylaws are between the City of Augusta and Town of Bridge Creek. The proposed edit is to allow the Fire Chief the ability to spend up to \$25,000 unbudgeted for emergency expenses; bylaws amount is \$10,000 from 2006. The Fire Department is a governmental entity and is bound by Open Records Laws and the Department of Justice documentation. The bylaws do not mention record keeping or open records requirements. Possibly having the attorney review the bylaws was discussed; with no action taken.
 - ii. Jayson Kaeding with the motion to table indefinitely the bylaw changes. Three times called for the second. Motion failed.
 - iii. Scott Gerike with the motion to approve the Fire Bylaws as presented to the board. Jay Kaeding with the second. Roll Call Vote: Katherine-no, Scott-yes, Jay-yes, Will-yes, and Ricky-yes. Yes-4 and No-1. Motion Carried. Gaulke voted no because she feels strongly that the bylaws should include record keeping and open record requirements wording.
 - iv. Scott Gerike with the motion to give the chairman the authority to sign the Bylaws on the Town's behalf. Katherine Gaulke with the second. All yes. Motion carried.
- e. Discussion, Action, Approval of the Humane Contract with Eau Claire County Humane Society for 2 years.

- i. Nothing received at this time; next month agenda item. No action taken.
- f. Discussion, Action, and Approval of the Town purchasing equipment for debt. We have one payment on the Mack Dump Truck then we have no debt. The 10 year plan has us behind on equipment purchasing.
 - i. Katherine Gaulke stated that the debt would increase our levy amount and the Mack truck final payment is February 2026.
 - ii. Road Master presented a 10 year equipment capital plan. Road Master Scott Kirchoff is asking for a backhoe in 2025 or 2026. Last year's cost estimation was 130,000 dollars.
 - iii. The Town Board asked for three updated quotes for the backhoe. No action was taken.

11. Upcoming Meetings/Events and Agenda Items:

- a. Items for the next agenda
 - i. Money donation from the Amish Community.
 - 1. Jay Kaeding presented to the board that the Amish community would like to present to the board regarding a donation. The Town Board had concerns regarding how the donation collection was presented to the Amish Community and how it can't be presented as a "wheel tax" as citizens can't collect taxes on behalf of the Town it is against Wisconsin law; and state statutes have specific rules about wheel taxes. It will be on the next agenda- no policy for donations exists and required paperwork needs to be included with the presentation. No one was assigned the task of creating the donation policy, Clerk Pettis did ask Jay Kaeding if he was planning on creating it, he was not.
 - ii. Proposed Ordinance Reading #2: 1.05, 1.11, 20.01, and 7.01
 - 1. Katherine Gaulke asked that ordinances be placed on the agenda for their second reading and post them on the Town website for review by the residents.
 - iii. Humane Contract
 - 1. The chairman asked that the Humane Contract be added as it will need to be updated and signed for the stray dogs in the community.
- b. Town Board Meeting: October 16, November 20, and December 18.
- c. Town Budget Meeting: September 22, October 20, and October 27.
- d. Fire Meetings: All Fire Meetings moving forward may have a Town Board Quorum present. No Action to be taken on part of the Town Board.
 - i. October 8, November 12, and December 10.
- e. Planning Committee to explore Zoning Meetings: All meetings moving forward may have a Town Board Quorum present. No Action to be taken on part of the Town Board.
 - i. October 22, 2025 @ 7pm. Public Comment at the end of the meeting.

12. Adjournment @ 9:55 pm

Jay Kaeding with the motion to adjourn at 9:55pm and Katherine Gaulke with the second. All yes. Motion Carried.

~ Elizabeth Pettis, Clerk

TOWN OF BRIDGE CREEK
S9515 State Road 27
Augusta, WI 54722

Special Categories Budget Meeting
Wednesday, September 22 , 2025 @ 5:00 pm

Minutes

1. Call Meeting to Order
 - a. Ricky Strauch call the meeting to order at 5:03 pm
2. Roll Call
 - a. Katherine Gaulke, Scott Gerike, Jay Kaeding, William Jacobs, Juli Bethke, Elizabeth Pettis , and Ricky Strauch. All Present. Additional present Roadmaster Scott.
3. Pledge of Allegiance
4. Citizen Comments
 - a. None
5. Approval of the September 22, 2025 Agenda and Proper Posting
 - a. Katherine Gaulke confirmed with Clerk Pettis the timely posting of the meeting notices at City Hall, Post Office, Town Website and Town Bulletin Board. Posted on Saturday, September 6, 2025. Then Katherine Gaulke motioned to approve the agenda and proper posting. William Jacobs with the second. All yes. Motion Carried.
6. New Business
 - a. Discussion for each budget category (with review of the accounts that make up the category) and how much each will be allocated for the 2026 budget. *Clerk note: The budget categories and account numbering follow [Wisconsin Statute § 65.90](#) and [Wisconsin Uniform Chart of Accounts](#).*
 - b. Katherine Gaulke reviewed the initial 2026 budget template. She explained how the account numbers align with the Wisconsin Uniform Chart of Accounts and how some past budgets and allocations might not align with this. The “details”/“comments” cells of the 2026 budget template include account coding information and links. The Board reviewed each line item; with discussion of the amount and reasoning why that amount is placed in that account and category. The Board provided feedback and numbers (along with comments) were updated during the hearing.
 - c. After the 2026 template budget review and all edits recorded, the net impact was reviewed by the Board. Discussion was had that the budget as edited during the hearing could have a negative impact on taxes; the Board decided at the next hearing they would explore areas to cut. Each board member was tasked with reviewing the 2026 template budget and coming to the 10/20/25 hearing with cuts.
7. Adjournment
 - a. Scott Gerike with the motion to adjourn at 7:59pm. Katherine Gaulke seconded the motion. All Yes. Motion Carried.

TOWN OF BRIDGE CREEK

S9515 State Road 27

Augusta, WI 54722

Minutes

Regular Monthly Meeting

Thursday October 16, 2025 @ 7:00 pm

1. Call Meeting to Order @ 7:00pm by Ricky Strauch
2. Roll Call: William Jacobs, Jay Kaeding, Scott Gerike, Katherine Gaulke, Juli Bethke, Elizabeth Pettis, and Ricky Strauch. Also present were eight community members.
3. Pledge of Allegiance
4. Citizen Comments
 - a. None
5. Approval of the **October 16, 2025** Agenda and Proper Posting
 - a. Katherine Gaulke asked where the agenda was posted, location and time was confirmed by the Town Clerk.
 - b. Katherine Gaulke with the motion to approve the October 16, 2025 Agenda and Proper Posting and Scott Gerike with the second. All Yes. Motion Carried.
6. Approval of the Following Minutes:
 - a. **September 18, 2025 Regular Meeting**
 - i. Katherine Gaulke with the motion to approve the September 18, 2025 minutes with edit made. Jay Kaeding with the second. All Yes. Motion Carried.
7. Approval of Treasurer's Financial Report Ending **10/16/2025** Balances
 - a. Juli Bethke presented to the Town Board the Financial Report.
 - b. Katherine Gaulke with the motion to approve the financial report and the expense report. William Jacobs with the second. All yes. Motion Carried.
 - c. Approval of Write offs per the September Meeting
 - i. William Jacobs with the motion to approve the write offs for 2024 that were presented and Scott Gerike with the second. All Yes with Katherine Gaulke abstaining due to her help in reviewing the Town Accounting Software. Motion Carried.
8. Town Department Heads Reports Discussion Only
 - a. Recycling Dept.: Al Reetz was absent.
 - i. Recycling rate update
 1. Katherine Gaulke with the motion to table until next month to ask Al how it is going with the new rates. William Jacobs with the second. All Yes. Motion Carried.
 - b. Transportation Dept.
 - i. Scott Kirchoff presented to the board. Scott stated that we should get a larger backhoe when the Town replaces it. Review of estimates and costs given. Estimation cost so far is \$175,000 for a John Deere with trade-in, JBC 4 CX Pro- \$168,595, CAT 430- \$ 182,985, etc. Scott is looking into trade-in and selling our current backhoe to offset costs.
 - c. Planning Committee
 - i. Carol Peuse updated that the next Comprehensive Planning Committee meeting will be October 22, 2025 at 7pm. Maps will be discussed.
9. Previous Discussed Business (Discussion, Action, Approval)
 - a. Discussion, Action, and Approval for Fire citations and fees per the September discussion.
 - i. Discussion was had regarding the fire citations being done by the Police Department this was a request made by the Fire Department, specifically Chief Williamson.
 - ii. The Town is working on Chapter 10 Fire and Rescue. The need for Chapter 10 Fire and Rescue was reviewed and discussed by the Town Board. The Town needs a draft citation ordinance. The Fire Board is looking at the fees at their next meeting to try to have the City and Town have the same fees.
 - b. Discussion, Action, and Approval: Proposed Municipal Code Chapter 1 Review and Feedback; New Ordinances & Policies included in Chapter 1 for board approval and action: 1.05 ORDINANCE AND RESOLUTION ADOPTION, AMENDMENT AND REPEAL and 1.11 INTERNET AND SOCIAL MEDIA POLICY (as stated in the proposed Chapter 1).

- i. The Town Board is working on adopting missing items and creating chapter 1. These are state requirements. Reminder that this is the code that all other municipalities have and that Patti Warner has started in an old white binder.
- ii. Katherine Gaulke made the motion to waive the second reading and adopt 1.05 ordinance as presented. William Jacobs with the second. Roll Call: Jay: yes, Will: yes, Scott: yes, Katherine: yes, and Ricky Strauch: yes. All yes. Motion Carried.
- iii. Katherine Gaulke with the motion to waive the second reading and adopt 1.11 ordinances as presented. William Jacobs with the second. Roll Call: Jay: no, Will: yes, Scott: yes, Katherine: yes, and Ricky Strauch: yes. Result of Vote: 4-yes, and 1 no. Motion Carried.
- c. Discussion, Action, and Approval: Ordinance No. 7.01: AN ORDINANCE ESTABLISHING AND REGULATING THE SOLID WASTE AND RECYCLING PROGRAM FOR THE TOWN OF BRIDGE CREEK and fee setting for the Solid Waste and Recycling Center.
 - i. Katherine Gaulke with the motion that this is the second reading of 7.01 and to “table” until next month when Al Reetz can be present. William Jacobs with the second. All Yes. Motion Carried.
- d. Discussion, Action, and Approval: Ordinance No. 20.1: AN ORDINANCE ESTABLISHING GENERAL PENALTIES AND ENFORCEMENT PROCEDURES FOR VIOLATIONS OF TOWN ORDINANCES FOR THE TOWN OF BRIDGE CREEK
 - i. Katherine Gaulke with the motion to waive the second reading and adopt 20.1 ordinances as presented. William Jacobs with the second. Roll Call: Jay: yes, William: yes, Scott: yes, Katherine: yes, and Ricky Strauch: yes. All Yes. Motion Carried.
- e. Discussion, Action, Approval of the Humane Contract with Eau Claire County Humane Society for 2 years
 - i. Katherine made a motion to table the Humane Contract until Eau Claire County provides us with a contract. Scott Gerike with the second. All yes. Motion Carried.

10. New Business (Discussion, Action, Approval)

- a. Discussion, Action, Approval of Money Donations and Policy for the Town.
 - i. The Amish Community is considering a donation to the Town of \$25,000. Concerns were raised about how the donation has been collected from residents; in particular is it perceived as a “tax” or was it truly a “voluntary” donation. The Town is not implementing a “wheel tax” on horse-drawn carriages and wants to avoid any confusion regarding this issue. Multiple board members and the Clerk have heard first-hand that the “donation” was perceived as “mandatory” and/or a “tax”. In the board packets was research on other Town’s donation policies and words of caution from the Town’s Association. Taxes can only be levied and collected by a government agency with legal authority. Any unauthorized individual attempting to collect taxes is breaking the law. If an individual claims a “tax” to collect monies/donations for a Town, it is not a legitimate collection of tax revenue but a form of fraud. This action violates the law and is distinct from making a voluntary charitable contribution to the Town. Collecting money under false pretenses is considered fraud and theft. Concerns were raised that the Town must be cautious before accepting the donation with what has been shared with board members, the clerk, and social media.
 - ii. During the discussion, the idea was brought up that instead of donating to the Town, that investments could be made in horseshoes that wouldn’t damage the roads. It was estimated that new horseshoes would cost around \$160 per horse. $\$25,000/160 = 156$ sets of horseshoes could be purchased, thus addressing the cause of the road damage by horseshoes and preventing future road damage.
 - iii. Although a donation suggestion is much appreciated by the Town of Bridge Creek, the legalities and collections methods must be considered before accepting any donation. It also must be understood if there are any quid pro quo expectations; as Town donations may only be accepted that are a direct benefit to the public and are not primarily for the benefit of a private individual or organization.
 - iv. It was discussed how a Donation Policy would need to be written. No board members volunteered to write the policy at this time.
 - v. Jay Kaeding makes a motion to “table” the Money Donation and Policy for the Town. Scott Gerike with the second. Discussion was had regarding no one wanting to write the policy. Vote to place: William and Katherine- no, Scott and Jay- yes. Ricky-Yes, if there is a policy next month it can be an agenda item. Policy is needed prior to placement on the agenda again. Vote: 3-yes, 2 no. Motion Carried.
- b. Discussion, Action, Approval of the LRIP/TRID Discretionary Grant / approve Town’s 2-5 year road improvement plan . The Town Road Improvement Discretionary (TRID) program and the Town Road Improvement Supplemental

(TRIS) program target high-cost town road improvement projects with a total project cost of \$100,000 or more pursuant to ch. Trans 206.035. This program provides a statewide funding opportunity for significant, high-priority town road improvements.

- i. No research or items received by the clerk. We need a capital improvement plan. Handouts were given to the Town Board. Proof is needed to get these grants. The Road Supervisor shared a research study to the Board. November 15, 2025 this grant is due. Review the roads and cost. Katherine Gaulke is assisting Scott Kirchoff with writing the TRID/TRIS grant and needs help from the Board. The board was encouraged to provide information for the TRID/TRIS grant and given a handout about the TRID/TRIS grant. No action taken on the 2-5 year Road Capital plan, which is a requirement of the LRIP/TRID/TRIS grants
- c. Discussion, Action and Approval of Proper Creation of Ordinances. Consider implementation of standardized practices to ensure legal compliance, clarity and enforceability.
 - i. Jay Kaeding presented this item as he requested it be on the agenda. Item 9b passed at the beginning of the meeting adopted the Town's process for ordinances, resolutions, and repeals (1.05 ORDINANCE AND RESOLUTION ADOPTION, AMENDMENT AND REPEAL). Jay stated he heard from one citizen that they are concerned that the Town needs to get the attorney to review anything before approval. Discussion was had regarding how other municipality ordinances are reviewed when the Town creates theirs, often just changing the name of the Town before the Town adopts. Additionally, the Town uses Wisconsin Town Association to help with research. It was discussed how the attorney budget is very limited and there are many resources available for supervisors to do research and make suggestions/edits to any ordinance or resolution being proposed. It was discussed how there will be some scenarios where an attorney would be a good idea, such as if the Town decides to go forward with zoning.
 - ii. William Jacobs attended the Wisconsin Town's Association Conference and shared information about what he learned regarding this topic. He discussed the concept of "severability"; severability is a legal principle or a specific clause that states that if one or more sections, provisions, or applications of an ordinance are declared invalid, unconstitutional, or unenforceable by a court, the remaining provisions will nonetheless remain in full force and effect.
- d. Discussion, Action and Approval of a possible change to the Town of Bridge Creek's representation on the Fire Board
 - i. Jay Kaeding presented this topic as it was his request for it to be placed on the agenda item. Jay stated the issues he saw as continuing with the Fire Board. Katherine Gaulke stated that Jay Kaeding has not attended a Fire Board meeting since July.
 - ii. Jay Kaeding stated he keeps receiving Fire Department text message concerns to his personal number. Clerk Pettis asked for clarification because, it is Town policy that all Town board members use their official Town number for communications with the public so that Open Records requests can be easily and timely fulfilled. If the text is town business on a personal number; now the personal number will be part of the Open Records Request. All Board members have been given a Google Voice Number that Clerk can pull open records requests from. Using personal phones poses a problem with getting those messages upon a request from the public.
 - iii. Scott Gerike stated he asked the Fire Chief if he wanted the representation on the Fire Board changed he stated "no". William Jacobs made a statement in support of keeping the representation the same and why. Jay Kaeding asked regarding if the prior board members were meeting standards. The clerk did state that some items she previously saw did violate the DOJ handbook and have been addressed with the current representatives that sit in those seats. Ricky Strauch asked if Jay Kaeding had heard of any ethical violations, and Jay Kaeding stated "no".
 - iv. Discussion was had regarding the steps to get the Fire Department grants to help pay for future fire department needs like a truck; in particular the need for the Fire Department to complete their 501c3 Nonprofit filing status.
 - v. William Jacobs made the motion to indefinitely table until April 2026. No Second. Motion Fails. Katherine Gaulke recused herself from the vote. No Action Taken.
- e. Discussion/Action: Proposed Municipal Code Chapter 2 & 15 in packet for Supervisor review (Chapter 1 in September packet). The Town is working on the Municipal Code. This requires all ordinances/resolutions to be placed in one document. The purpose is to organize the ordinances and resolutions so residents can more easily find what they are looking for. The Town is looking at what other municipalities, like the City of Augusta, have for their

municipal code, and adding/proposing ordinances as the need arises. All board members are receiving copies of chapter drafts each month for their review and input. Board members should email Clerk Pettis any edits or concerns with the drafts. Once all chapters are written, one document will be compiled for the Municipal Code public hearing and process. We are trying to save the taxpayers money by writing the initial document for our attorney to review instead of asking the attorney to write the entire document; which would be very expensive.

11. Reports and Updates from Town Representatives/Services Discussion Only

a. Monthly Police Report

- i. Chief O' Brien at the City of Augusta Police Department- emails a monthly report to the board- this is the board's chance to highlight items from it.
 1. Scott Gerike talked with Chief O' Brien. The follow up questions were addressed and it was stated that the Town is contracted with the City and complaint based.

b. Fire Board Representative Report

- i. Katherine Gaulke presented to the Board. The Fire Board had a discussion on fees, and will discuss more next month. The Fire Board is working on removing old members from check signing with the bank.

c. Lake Committee Representative Report

- i. September 24th Meeting: William Jacobs shared road updates on the lake for the winter and shutting down the lake's aerator.
- ii. William Jacobs gave updates from WTA Conference updates regarding lake ordinances and management, the power loading problems from docks/berm, wake-boat legislation, and short-term rentals. These are items the Town should be aware of and monitoring in collaboration with the Lake Eau Claire Association.

d. Clerk Report

- i. The Town Clerk will update on the need to know out of the Town Office.
 1. Short term rentals- 3 out of 4 of the identified from AirBNB website have been returned.
 2. The Clerk is tracking fire number signs, working on identifying discrepancies on the map. A citizen has mentioned how the fire signs are beginning to look old.
 3. A citizen contacted the Town's attorney for advice, so the attorney called the Chair. Not sure if there will be a bill for this. Clerk Pettis will keep the board posted.

e. Supervisor Report

- i. The Town supervisors will send items to the Clerk that need to be discussed if they need to be agenda items for the next meeting by the Saturday prior to the meeting.
- ii. Agenda items for November Board Meeting:
 1. Chapter 10 Fire Departments (modeling after the City of Augusta so we align)
 2. Ordinance No. 7.01: AN ORDINANCE ESTABLISHING AND REGULATING THE SOLID WASTE AND RECYCLING PROGRAM third reading.
 3. 2-5 year Capital Improvement Plan

12. Upcoming Meetings/Events:

- a. Town Board Meeting: November 20 and December 18 at 7pm.
- b. Town Budget Meeting: October 20 at 5pm and October 27 at 7pm.
- c. Fire Meetings: All Fire Meetings moving forward may have a Town Board Quorum present. No Action to be taken on part of the Town Board. 2nd Wednesdays at 8pm at the Fire Station.
 - i. November 12 and December 10.
- d. Planning Committee to explore Zoning Meetings: All meetings moving forward may have a Town Board Quorum present. No Action to be taken on part of the Town Board.
 - i. October 22, 2025 @ 7pm; November 5 at 7pm and December 3 at 6:30pm.

13. Adjournment @ 9: 10 pm.

- a. Katherine Gaulke made the motion to adjourn at 9:10pm. Jay Kaeding with the second All yes. Motion Carried.

~ Elizabeth Pettis, Clerk

TOWN OF BRIDGE CREEK
S9515 State Road 27
Augusta, WI 54722

Special Categories Budget Meeting
Monday, October 20, 2025 @ 5:00pm
Minutes

1. Call Meeting to Order @ 5:03 pm by Ricky Strauch
2. Roll Call: Scott Gerike, Katherine Gaulke, William Jacobs, Jay Kaeding, Juli Bethke, Elizabeth Pettis, and Ricky Strauch. Additional present Roadmaster Scott.
3. Pledge of Allegiance
4. Citizen Comments
 - a. None
5. Approval of the **October 20, 2025** Agenda and Proper posting
 - a. Katherine Gaulke confirmed with Clerk Pettis the timely posting of the meeting notices at City Hall, Post Office, Town Website and Town Bulletin Board. Clerk Pettis confirmed posting dates and locations. Posted on Saturday, October 4, 2025. It was also placed in the Ad Delite on 10/7/2025 edition page 15. Katherine Gaulke then motioned to approve the agenda and proper posting. Scott Gerike with the second. All yes. Motion Carried.
6. New Business
 - a. 2026 Budget Amount
 - i. Discussion for each budget category (with review of the accounts that make up the category) and how much each will be allocated for the 2026 budget.
Clerk note: The budget categories and account numbering follow [Wisconsin Statute § 65.90](#) and [Wisconsin Uniform Chart of Accounts](#).
 1. Katherine Gaulke reviewed the 2026 budget template with the updated numbers from the feedback given September 22nd. The template includes definitions from the Wisconsin Uniform Chart of Accounts, and links to information about budget categories. The Board, Clerk, and Treasurer reviewed all the updated lines and budget categories. It was decided that 50,000 dollars should be cut from the 2026 template budget to prevent a tax increase.
 2. Discussion on capital outlay debt and purchasing a backhoe that is larger, more powerful and has a higher loading height. Scott received multiple quotes for a new backhoe and trade-in options. Trade-in or resale value of the old backhoe is estimated at 30,000 and 40,000 dollars. The board discussed and decided to include 150,000 dollars in capital outlay for a new backhoe.
 3. Updates were given on the LRIP supplementary and discretionary grant application. Katherine Gaulke requested again for input and assistance from the Board in completing the application. She gave all board members a handout on the help she needs. The grant is due November 15, and if the Town is awarded the grant, would hit the 2027 budget. Discussion was had about partnering with an engineering firm next LRIP cycle (odd years) to write the Town's grant.

4. Jay Kaeding asked if the Town could remove the Beacon map from the budget (11,800 dollars). Clerk Pettis stated that the Town needs a place to keep the resident restriction areas (sexual predator map). The Town Board asked the Clerk to work with the county on Town's map information and removed 11,800 from the 2026 budget.
5. Jay Kaeding asked to cut the diesel budget and Scott Kirchoff agreed to cut some. Clerk Pettis stated that we need to be cautious about cutting diesel costs because the Town has had two light winters the past two years and this year might be really hard. After a discussion the 2026 budget was reduced to 25,000. Road maintenance (Road Materials / Crack filling / Patch/Blacktop/Seal Coat/Micro Surface) was also reduced to 280,000 dollars.
6. Jay Kaeding requested the Town Clerk and Town Treasurer salaries be reduced from the September 22, 2025 budget template. After discussion, the Board agreed. Salary increases were reduced to a possible 3% pending annual performance review (vs. 5% in September 22, 2025 budget) for the public works department and full time staff.
7. The 2026 budget template was reduced and ended with a positive net impact on the Town's finances. Discussion about using this funding for a future down payment or loan payment for the new backhoe once the truck is paid off in 2026.

7. Adjournment

- a. Jay Kaeding with the motion to adjourn at 7:01pm. Scott Gerike with the second. All yes. Motion Carried.

~ Elizabeth Pettis Clerk

TOWN OF BRIDGE CREEK

S9515 State Road 27

Augusta, WI 54722

PUBLIC BUDGET HEARING

Monday October 27, 2025 at 7:00 PM

Town of Bridge Creek Annex

MINUTES

1. Call Hearing to Order @ 7:00pm by Ricky Strauch
2. Roll Call: Katherine Gaulke, Jayson Kaeding, Juli Bethke, Elizabeth Pettis, and Ricky Strauch. Absent: Scott Gerike and William Jacobs.
3. Pledge of Allegiance
4. Proper Posting: Katherine Gaulke confirmed with Clerk Pettis the timely posting of the meeting notices at City Hall, Post Office, Town Website and Town Bulletin Board. Posted on Saturday, October 11, 2025. It was also posted in the Ad Delite in the 10/14/2025 edition on page 13. Katherine Gaulke made the motion to approve proper posting. Jay Kaeding with the second. All Yes. Motion Carried.
5. Citizen Comments:
 - a. None
6. Present the Proposed 2026 Budget and Municipal Levy Amount
 - a. Katherine Gaulke with the presentation to the electors. Levy is based on the State of Wisconsin allowable, which increases when there is new construction in the town. Explained what each budget category is from the public hearing notice. No edits to budget summary by Jayson Kaeding or Ricky Strauch. The board agreed to present the budget summary reviewed to the Town Electors. *Clerk note: The budget categories follow [Wisconsin Statute § 65.90](#) and [Wisconsin Uniform Chart of Accounts](#).*
7. Adjourn
 - a. Katherine Gaulke make the motion to adjourn at 7:13pm. Jay Kaeding with the second. All Yes. Motion Carried.

Elizabeth Pettis- Clerk

TOWN OF BRIDGE CREEK
S9515 State Road 27
Augusta, WI 54722

Special Town Meeting of Electors to Adopt Tax Levy

Monday October 27, 2025 at 7:00 PM

Town of Bridge Creek Annex

MINUTES

1. Call to order the Special Town Meeting of Electors to Adopt the Tax Levy
 - a. Called to Order @ 7:13 pm By Ricky Strauch
2. Roll Call: Ricky Strauch , Katherine Gaulke , Jay Kaeding, Elizabeth Pettis , and Juli Bethke. 22 residents in attendance; 22 residents signed-in and confirmed elector status.
3. Pledge of Allegiance
4. Proper Posting
 - a. Katherine Gaulke confirmed with Clerk Pettis the timely posting of the Town Meeting of Electors with notices at City Hall, Post Office, Town Website and Town Bulletin Board. Posted on Saturday, October 11, 2025. It was also posted in the Ad Delite in the 10/14/2025 edition on page 13. Katherine Gaulke then made the motion to approve the proper posting. Jayson Kaeding with the second. All yes. Motion Carried.
5. Citizen Comments
 - a. Joan Delzer- requested the detailed budget to be posted to the website. *Clerk's note: Joan Delzer is asking for the budget version that is the Town Board working worksheet from the meeting on October 20, 2025 which is available for viewing at Town Hall on Saturdays from 9am - Noon.*
6. Adopt the Town of Bridge Creek 2025 Tax Levy to be Paid In 2026.
 - a. Jason Gaulke with motion to approve the Town of Bridge Creek 2025 Tax Levy of \$346,901 to be paid in 2026. Wendy Strauch with the second.
 - b. Discussion from the electors:
 - i. Joe Vydral asked that the 2026 template budget summary column be labeled something other than "details", maybe "comments" or "description" instead of "details" as it is confusing; "details" are also considered the details of the budget with the account numbers that make up each summary category item. The Town agreed to make the edit.
 - c. All yes. Motion carried.
7. Adjourn
 - a. Katherine Gaulke with the motion for adjournment at 7:25 pm and Jay Kaeding with second. All yes. Motion carried.

~ Elizabeth Pettis Clerk

TOWN OF BRIDGE CREEK
S9515 State Road 27
Augusta, WI 54722

Special Town Board Meeting
Monday October 27, 2025
Town of Bridge Creek Annex
MINUTES

1. Call to Order @ 7:25pm by Ricky Strauch
2. Roll Call: Katherine Gaulke, Jay Kaeding, Elizabeth Pettis, Juli Bethke, and Ricky Strauch.
3. Pledge of Allegiance
4. Proper Posting
 - a. Katherine Gaulke confirmed with Clerk Pettis the timely posting of the Special Town Board Meeting with notices at City Hall, Post Office, Town Website and Town Bulletin Board. Posted on Saturday, October 11, 2025. It was also posted in the Ad Delite in the 10/14/2025 edition on page 13. Katherine Gaulke then made the motion to approve proper posting and Jay Kaeding with the second. All Yes. Motion Carried.
5. Citizen Comments
 - a. none
6. Discussion, Action, Adopt the 2026 Budget
 - a. Katherine Gaulke makes the motion to adopt the 2026 budget as presented to the Electors on October 27, 2025 and Jay Kaeding with the second. No discussion.
 - b. Roll Call: Jayson Kaeding-yes, Katherine Gaulke-yes, and Ricky Strauch-yes. All yes. Motion carried.
7. Adjourn
 - a. Katherine Gauke made the motion to adjourn at 7:27pm and Jay Kaeding with the second. All yes. Motion Carried.

Elizabeth Pettis- Clerk

TOWN OF BRIDGE CREEK

S9515 State Road 27

Augusta, WI 54722

Minutes

Regular Monthly Meeting

Thursday November 20, 2025 @ 7:00 pm

1. Call Meeting to Order @ 7 pm by Ricky Strauch
2. Roll Call: Scott Gerike, Katherine Gaulke, William Jacobs, Jay Kaeding, Juli Bethke, Elizabeth Pettis, and Ricky Strauch .
3. Pledge of Allegiance
4. Citizen Comments:
 - a. None
5. Approval of the **November 20, 2025** Agenda and Proper Posting
 - a. Clerk Pettis confirmed the location and proper posting.
 - b. Katherine Gaulke with the motion to approve the November 20, 2025 Agenda and Proper Posting. Scott Gerike with the second. All yes. Motion Carried.
6. Approval of the Following Minutes:
 - a. **September 22, 2025 Special Categories Budget Meeting #1**
 - b. **October 16, 2025 Regular Meeting**
 - c. **October 20, 2025 Special Categories Budget Meeting #2**
 - d. **October 27, 2025 Public Hearing for the Budget**
 - e. **October 27, 2025 Special Town Meeting of Electors to Adopt Tax Levy**
 - f. **October 27, 2025 Special Meeting to Adopt the Budget**
 - i. Katherine Gaulke makes the motion to approve all the minutes: Sept. 22, Oct. 16, Oct.20, and the three from Oct. 27 with any edits. William Jacobs with the second. All Yes. Motion Carried.
7. Approval of Treasurer's Financial Report Ending 11/20/2025 Balances
 - a. Treasurer Bethke presents the financial report to the board.
 - b. Discussion was had regarding the reassessment account and when the building notification payments are transferred to it.
 - c. Katherine Gaulke made the motion to approve the financial report and check register as presented. Scott Gerike with the second. All yes. Motion Carried.
 - d. Approval of Write offs per the October Meeting
 - i. Last of the Write off to clear up the financial report and the transfers from Quickbooks.
 - ii. Scott Gerike with the motion to approve the write offs as present for November and Jayson Kaeding with the second. Katherine Gaulke abstained from voting. All yes. Motion Carried.
 - e. Discussion, Action, and Approval of Delinquent Tax Collection
 - i. Katherine Gaulke with the approval of Delinquent Tax collection process to be completed before Dec. 1. Scott Gerike with the second. All yes. Motion Carried.
8. Town Department Heads Reports
 - a. Recycling Dept.
 - i. Al Reetz was absent.
 - ii. The Recycling Center looks nice and is very well maintained.
 - b. Transportation Dept.
 - i. Scott Kirchoff will present any topics that the board needs to know about that fall under his preview as Road Supervisors.
 - ii. Scott shared the grants updates: TRIP- for Airport road, Supplemental for Solie Road, nothing on Arip as we need consultants. Katherine Gaulke stated she did what they both could on these grants. They have hit a point where we now need engineering.
 1. Discussion, Action, and Approval of Grant Updates, Engineering needs, and Submission.
 - a. Dan Felter LLC can do the second set of grants for 1,800 dollars.
 - b. Discussion regarding the requirements and what road might help us get the grants. Letter of support would be required. Using our comprehensive plan to support the grants. Trucking amounts on the road and what could be the use. One quote has the leg work. If we did the letters and leg work it would make it

cheaper and drop it 2,000 dollars; the new amount would be 2,400 dollars.

PASER rate needs to be 4. Zank Road would be a good alternative with a steel mill, two sawmill, and the need for wider shoulders, etc.

- c. Next step- quotes for engineers, names of business, sample letters for the community, and letters of support from the business. 2nd round of ARIP, 10 year plan for the roads, and planning for the future overall. No Action.
- d. Discussion of Class B signs, other towns with less weight on their road, and getting pictures of signs for grants.

2. Discussion, Action, and Approval of Capital Improvement Plan

- a. LRIP needs the Capital Improvement Plan passed. The Comprehensive Plan requires it every two years to be updated.
- b. Scott Gerike with the motion to approve the Capital improvement plan as a working document. Jayson Kaeding with the second. Katherine Gaulke will abstain due to her work on the document. All yes. Motion Carried.

c. Planning Committee

- i. Carol Peuse will give a brief update as needed. Dec. 3, 2025 @ 6:30 pm is the next meeting.
 - 1. Working on the FAQ and answering questions. Appointment of a member for Chuck Forseth. Discussion of posting the meeting notice in the Ad-Delite. Discussion regarding the citizen comments at the end and legal method of handling it.

9. Previous Discussed Business (Discussion, Action, Approval)

- a. Discussion, Action, and Approval: Ordinance No. 7.01: an ordinance establishing & regulating the solid waste and recycling program for the Town. This includes fee setting for the Solid Waste and Recycling Center. (3rd reading).
 - i. Katherine Gaulke presented the history and why we need to pass this for compliance with the fees.
 - ii. Al Reetz read it on Saturday after the Recycling Center duties were completed and talked about the oil.
 - iii. Jay Kaeding explains why the recycling center should not be collecting the oil for legal reasons. Some items mixed with the oil should not be burnt and can be a legal issue.
 - iv. Katherine Gaulke with the motion to adopt the 7.01 ordinance and Scott Gerike with the second. Roll Call Vote: Katherine-yes, Scott-yes, Will-yes, Jay-yes, and Ricky-yes. All yes. Motion Carried.
- b. Discussion, Action, Approval of the Humane Contract with Eau Claire Community Humane Society for 2 year
 - i. Katherine Gaulke with the motion to approve the contract with the Eau Claire Community Humane Society for 2 years. Scott Gerike with the second. Discussion regarding who would be the contract liaison-the clerk is the liaison.. All yes, Motion carried.

10. New Business (Discussion, Action, Approval)

- a. Discussion, Action, Approval of Mutual Aid Agreement with the City of Augusta.
 - i. Katherine Gaulke to approve the Mutual Aid Agreement with the City of Augusta and have to have Ricky Strauch sign the document on behalf of the Town. Scott Gerike with the second. All yes. Motion carried
- b. Discussion, Action, Approval of Ordinance 20.03 Severability per October Meeting.
 - i. Katherine to present regarding William Jacobs concerns from this training that the Town needs a Severability Clause. This is required due to timely passing of ordinances and if the Town wanted to work on one part and while keeping the rest in place.
 - ii. Katherine Gaulke made the motion to waive the first reading and went to the second reading . Scott Gerike with the second. All yes. Motion Carried.
 - iii. Katherine Gaulke waived the second reading and adopted 20.03 . Scott Gerike with the second. Roll Call: Katherine-yes, Scott-yes, Will-yes, Jay-yes, and Ricky-yes. All yes. Motion Carried.
- c. Discussion, Action, Approval of Ordinance 1.16 Employee Performance Review Policy.
 - i. Katherine Gaulke with the presentation for the 1.16 Employee Performance Review Policy. William Jacobs asked for changes to the document and scale. Discussion regarding the scale for the policy. The Town Board does not have a daily supervisor of the employee. Discussion regarding training, board turnover, issues with rating, how it is effect with pay raised, job

- description, etc would all affect how this document is used. Scott Gerike shared his experience regarding the policy. Katherine Gaulke is asked for a Self Assessment regarding their jobs and what they do, signing off on job description, code of ethics, etc. Discussion regarding reviewing the handbook and job description before we adopt anything.
- ii. Jay Kaeding with the motion for “tabling” for more review and review in the February monthly meeting. William Jacobs with the second. All yes. Motion Carried.
 - iii. Katherine Gaulke asked for a separate or early meeting- Closed session at 5:30 pm on December 18th to evaluate employees and get that out of the way. The Town Board liked the idea and the December Meeting will start at 5:30pm so the board can do a closed session and get all the evaluations out of the way.
- d. Discussion, Action, Approval of Employee annual performance review process and form, reviewing/updating of job descriptions preparing for closed session at the Dec. Meeting.
- i. The discussion was in 10C.
- e. Discussion, Action, Approval of Comprehensive Planning Committee Member Appointment to replace Chuck Forseth.
- i. Ricky Strauch presented that Chuck Forseth stepped down.
 - ii. Justin Niznik was selected and recommended by Ricky Strauch . Supervisor Kaeding had concerns regarding the appointment because the old committee members from 2019 should be asked again- they have better representation to the Town. Clerk Pettis stated that the south side needs to be represented as well; we have a lot of north side members; which to Supervisor Kaeding point is not appropriate. Ricky Strauch stated we do try to get a variety of people and the old committee members were asked and declined.
 - iii. Katherine Gaulke makes the motion to approve the appointment of Justin Niznik. William Jacobs with second. All Yes. Motion Carried.
- f. Discussion, Action, Approval of Financial Consultant: Regarding write offs, account set up, and CT Report for the state.
- i. Clerk Pettis stated that this person was recommended by Workhorse and the State of Wisconsin for the Report CT. The Town could use the money from the audit account to cover in the budget for 2025. Discussion regarding an audit and when they are required. Ginny Hinz from Onward would assist in getting the Town Financial Report Form CT filed correct. History behind this is since the 2023 Clerk Pettis couldn't get the report to balance. After the Treasurer and Clerk worked with the state we were getting nowhere. This was due to the carried over/ outstanding items from Quickbooks. Ginny Hinz conferenced with Clerk Pettis and she believes this will be an easy fix and will get the Town Accounting cleaned up.
 - ii. Katherine Gaulke makes the motion to approve Ricky Strauch as signer on the Onward contract and motions for the Town to approve her services. Scott Gerike with the second. All yes. Motion carried.
- g. Discussion, Action, Approval of the Draft Ordinance 2.09 Donation Policy and Form.
- i. Katherine Gaulke with the presentation of the donation policy. Jay Kaeding presented that the Amish community is donating it to Eau Claire County instead. Jay Kaeding stated that we missed out on 25,000 dollars because we didn't have the policy. Jay Kaeding told the Amish the Town was not interested, they moved forward with trying to donate the money to the County.
 - ii. Scott Gerike makes the motion to waive the first reading of 2.09 Donation Policy and Form and move to the second reading. William Jacobs with the second. Roll Call: Katherine-yes, Scott-yes, Will-yes, Jay-yes, and Ricky-yes. All yes. Motion Carried.
 - iii. Scott Gerike made the motion to waive the second reading and approve the 2.09 Donation Policy and Form as presented. William Jacobs with the second on the motion. Roll call vote: Katherine-yes, Scott-yes, Will-yes, Jay-yes, and Ricky-yes. All yes. Motion carried.
 - iv. Carol Peuse asked that “hold” on these motions for all the readings because she feels that this lacks transparent. William Jacobs stated that doesn't have to happen. Scott Gerike stated that this doesn't affect the public like other ones would affect the public and we do hold on these for multiple readings. Jay Kaeding and Scott Gerike pushed for the multiple reads and they believe

that they help with transparency. Clerk Pettis stated this has been on multiple agendas and the public could comment at any of those meetings.

11. Reports and Updates from Town Representatives/Services Discussion Only

- a. Monthly Police Report
 - i. Scott Gerike stated that he has seen some manure bags. The Town Board saw the public nuisance have increased on report. William Jacobs asked if we could see how many are piled on the road.
- b. Fire Board Representative Report
 - i. Katherine Gaulke presented to the board regarding the fire ordinance, reviewed with Chief Wayne regarding what is written. We need a fire code adopted prior to doing fees for the department. The City and Town will work together to review and help write a document. Scott Gerike shared his likes and dislikes regarding the document.
 - ii. Katherine Gaulke presented that all the money is under one tax id number and we are responsible for that money. A 501c3 needs to be created for the "Friends of the ABCFD" for the fundraising piece and this would be run by its own board of directors. We are still trying to understand all the assets and accounts using the ABCFD tax ID number. All this will need to be disclosed and voted on to transfer to the new non-profit. The City and Town need to decide the amount of seed money for the 501C3. The loan account was not being reported on the financial report and it needs to be. The "Friends of the ABCFD" would control their donations.
 - iii. The insurance company is asking to get in front of the fire board to update the insurance policy. The Town Board has some concerns regarding legal and if they are covered.
- c. Lake Committee Representative Report
 - i. William Jacobs stated that the lake didn't meet this month.
- d. Clerk Report
 - i. The Town Clerk will update on the need to know out of the Town Office.
 1. Discussion, Action, and Approval of Reassessment prior to 2028. Non compliance letter.
 - a. Clerk Pettis presented to the board regarding the letter. Katherine Gaulke filled in the blank and explained more regarding it.
 - b. This was added to the Agenda so the Town can plan the reassessment because of this letter.
 - c. Jay Kaeding was concerned about bidding for this service. The Town is under contract with Bowmar right now; if we renew our contract with them upon its expiry then we would be under contract again. We have bid the Assessor services- so that wouldn't be an issue.
 2. Bill regarding the citizen calling the attorney.
 - a. Clerk Pettis thinks that paying the bill is opening a can of worms, every citizen will do this when they are upset.
 - b. The Town Board stated that the Attorney is not supposed to be talking with citizens and this bill should not be stated. Citizens need to know this costs us money.
 - c. Katherine Gaulke is going to call the attorney billing office to discuss the invoice. Jay Kaeding will talk to the individual regarding the invoice.
- e. Supervisor Report
 - i. The Town supervisors will send items to the clerk that need to be discussed if they need to be agenda items for the next meeting.
 1. Discussion of the newest written chapters and any edits for the draft Municipal Code.
 2. Katherine Gaulke shared the newest written chapters and the process of how it works.
 - a. Chapter 1, 2, 10, 15
 - b. Updates: 1.03.05, 1.15. 2.09

12. Upcoming Meetings/Events:

- a. Town Board Meeting: December 18. Every third Thursday of the month.
- b. Fire Meetings: All Fire Meetings moving forward may have a Town Board Quorum present. No Action to be taken on part of the Town Board.
 - i. December 10. Every month on the second Wednesday of the month.

c. Planning Committee to explore Zoning Meetings: All meetings moving forward may have a Town Board Quorum present. No Action to be taken on part of the Town Board.

i. December 3, 2025 @ 6:30pm

13. Adjournment @ 9:52pm

a. Katherine motioned to adjourn at 9:52pm and Jay Kaeding with the second. All yes. Motion carried.

~ Elizabeth Pettis, Clerk

TOWN OF BRIDGE CREEK
S9515 State Road 27
Augusta, WI 54722

PUBLIC BUDGET HEARING #2

Thursday, November 20th, 2025 After the regular board meeting

Town of Bridge Creek Hall

Minutes

1. Call Hearing to Order @ 9:51pm
2. Roll Call: Scott Gerike, Katherine Gaulke, Juli Bethke, Elizabeth Pettis, William Jacobs, Jayson Kaeding , and Ricky Strauch.
3. Proper Posting
 - a. Supervisor Gaulke confirmed proper posting and the locations with Clerk Pettis. Katherine Gaulke made the motion to approve the proper posting and Scott Gerike with the second. All yes. Motion Carried.
4. Citizen Comments
 - a. None
5. Review and Approve Budget Summary report as posted on November 4, 2025.
 - a. Clerk Pettis stated we updated the Budget Summary per Supervisor Kaeding request. The changes to the Budget Summary didn't affect the budget for 2026; so the need to redo the budget and all the meetings was not required. In the research of the posting requirement Clerk Pettis and Supervisor Gaulke found a couple of items that we added and it showed we had a lot of extra former budget information that could be removed. Clerk Pettis shared that if we removed that information we wouldn't need this meeting.
 - b. The Town Board decided to address the posting and shared it for transparency to the public.
 - c. Jay Kaeding asked that website be more transparent with wording. Clerk Pettis shared that the website has its limitations and these requests need to be shared immediately upon posting the notice to the website or the public noticing them. This has been mentioned multiple times with no community members stating it directly to the Clerk. No one called the Clerk to ask for clarification or changes; she believes that they can be easily found and the complaints are unfounded.
 - d. Katherine Gaulke made the motion to approve the update summary as posted and Scott Gerike with the second. Roll Call vote: Scott:yes, Katherine:yes, Jayson:yes, William:yes, Ricky:yes. All yes. Motion Carried.
6. Adjourn @ 9:59pm
 - a. Katherine Gaulke with the motion for adjournment at 9:59pm and Jayson Kaeding with the second. All yes. Motion Carried.

Elizabeth Pettis- Clerk

TOWN OF BRIDGE CREEK

S9515 State Road 27

Augusta, WI 54722

Minutes

Regular Monthly Meetings

Thursday, December 18, 2025 at 5:30 pm

1. Call Meeting to Order @ 5:31pm
2. Roll Call: Scott Gerike, Katherine Gaulke, Juli Bethke, Elizabeth Pettis, William Jacobs, Jayson Kaeding, and Ricky Strauch.
3. Pledge of Allegiance
4. **Move to convene into closed session pursuant to Wisconsin Statutes 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose is to have discussion on compensation of all employees as their yearly raises and evaluations are talked about. The purpose is to have discussion on consideration of hiring Election Inspectors; will publicly nominate in the open session under 11b. Move to return to the open session where action, if any, may be taken.**
 - a. **Katherine Gaulke makes the motion to go into closed session at 5:33pm. Scott Gerike with the second. Roll Call: Katherine-yes, Scott-yes, Will-Yes, Jay-yes, and Ricky-yes. All Yes. Motion Carried.**
 - b. **In Closed Session. The Clerk and Treasurer were asked to leave the room.**
 - c. **Katherine Gaulke makes the motion to move to an open session at 7:01pm. Scott Gerike with the second. Roll Call: Katherine-yes, Scott-yes, Will-Yes, Jay-yes, and Ricky-yes. All Yes. Motion Carried.**
 - i. **Katherine Gaulke asked that the record stated that the evaluations were done on Scott Kirchoff, Dusty Bergman, Elizabeth Pettis, Juli Bethke, and Al Reetz. Ricky Strauch will complete the review of documentations with Al Reetz on Saturdays after the Recycling Center duties are completed.**
 - ii. **Katherine Gaulke make the motion for the pay raise to start on Jan 1, 2026 for the Road Supervisor will be \$35.02 an hour and \$250 per a month health stipend; Treasurer annual salary at \$10,400 divide over 12 months; Clerk will receive annual salary at \$21,800 divided over 12 months; Recycling Solid Waste Attendant will receive an hourly rate of \$21.42; Road Patrolman will be at \$28.63 per a hour, a monthly health stipend of \$250 and an additional week of vacation (total of 4 weeks per a year). Scott Gerike with the second. All Yes. Motion Carried.**
 - d. **Katherine Gaulke makes the motion to go into closed session to consider employment of the Election Inspectors at 7:03pm. Scott Gerike with the second. Roll Call: Katherine-yes, Scott-yes, Will-Yes, Jay-yes, and Ricky-yes. All Yes. Motion Carried.**
 - e. **In Closed Session.**
 - f. **Katherine Gaulke makes the motion to move to open session @ 7:05 pm. Scott Gerike with the second. Roll Call: Katherine-yes, Scott-yes, Will-Yes, Jay-yes, and Ricky-yes. All Yes. Motion Carried.**
 - i. **No action taken.**
5. Citizen Comments: None
6. Approval of the **December 18, 2025** Agenda and Proper Posting
 - a. Clerk Pettis confirmed the posting locations and date.
 - b. Katherine Gaulke with the motion to approve the December 18, 2025 Agenda and Proper Postings. William Jacobs with the second. All yes. Motion Carried.
7. Approval of the Following Minutes:
 - a. **November 20, 2025 Regular Meeting Minutes**
 - b. **November 20, 2025 Public Budget Hearing Budget Summary**

- c. Discussion, Action, Approval of the Restricted Residency Map: Original on Beacon site, cut the funds for hosting on Beacon, need to decide what to do with it.
 - i. We need to print the map due to it not being on Beacon. This will cost the Town money.
 - ii. Katherine Gaulke makes the motion to print the Restricted Residency since we need to remove it from Beacon due to funding being cut in the 2026 budget; if possible put it on the ESRI Site that we keep the Town data on. Scott Gerike with the second. All yes. Motion Carried.

12. Reports and Updates from Town Representatives/Services Discussion Only

- a. Monthly Police Report
 - i. Questions asked about if Bridge Creek Road was in the City on the Report or in the Town.
 - ii. Jay Kaeding asked if Chief O' Brien could come to a meeting.
- b. Fire Board Representative Report
 - i. Separating out the fundraising and picking the board for the non profit. The Non Profit is now called: Augusta Bridge Creek Fire Department Volunteers. Next step: get the policies in place and budget. It is all under one tax identification and will need to be divided out.
 - ii. Ken Zich retired as Treasurer and Brian Abley will be the new treasurer in 2026! The Augusta Mayor hasn't met up for the ordinance. Thank you to Ken Zich for his years of service!
- c. Lake Committee Representative Report
 - i. William Jacobs with the presentation. Lake payments in Jan. Feb. Apr. and Aug. All the traps are dredged. Mike and Heidi started a foundation for donations- 100,000 dollars into a 401K and they can only use the interest and it will continue to grow. Can we do the same for the Town?
 - ii. Pump house concerns- goal is to add internet and cameras to watch it for safety reasons.
- d. Clerk Report
 - i. The Town Clerk will update on the need to know out of the Town Office.
 - 1. Fire number not paid for on Bartig Road/Lady Bug Lane
 - 2. District Meeting registration
 - 3. Short Term Rental adds the penalty- one left to turn in will send another certified letter.
 - 4. Delinquent tax update per the board request
 - 5. Attorney billing is cleared up by Clerk Pettis.
- e. Supervisor Report
 - i. The Town supervisors will send items to the clerk that need to be discussed if they need to be agenda items for the next meeting.
 - 1. Discussion of the newest written chapters and any edits for the draft Municipal Code.
 - a. Chapter 1, 2, 10, 15
 - b. Updates: 1.03.05, 1.15. 2.09
 - c. New: 12, 14, 20
 - ii. Agenda items:
 - 1. Fairchild Pits Reclaim
 - 2. Bids for Engineers for Jan
 - 3. Fire Ordinance per the newsletter.
 - 4. 20.02 Ordinance
 - 5. Comprehensive Planning Meeting Timeline

13. Upcoming Meetings/Events:

- a. Town Board Meeting: December 18. Every third Thursday of the month.
- b. Fire Meetings: Jan 12, 2025 @ 8 pm
- c. Planning Committee to explore Zoning Meetings: All meetings moving forward may have a Town Board Quorum present. No Action to be taken on part of the Town Board.
 - i. January, 7 2025 at 6:30 PM

14. Adjournment @ 8:35pm

- a. Katherine Gaulke with the motion to adjourn at 8:35pm. Jay Kaeding with the second. All yes. Motion carried.

~ Elizabeth Pettis, Clerk